

Parma Town Board meeting held on Tuesday, May 1, 2012 at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Carmey Carmestro
Councilperson	Gary Comardo
Councilperson	James Smith
Councilperson	James Roose
Councilperson	Tina Brown
Highway Supt.	Brian Speer
Building Inspector	Jack Barton
Recreation Director	Steve Fowler

OTHERS IN ATTENDANCE

Recreation Commissioners Al Howe, Art Cosgrove and Dave Tresholavy, Anne Lairmore, Mike Clark, Helen Ives, Carol Kluth, Jeannine Hoffman, Christian Hoffman, Spencer Knight and other members of the public.

CALL TO ORDER

Supervisor Carmestro called the meeting to order at 6:38 p.m. in the small meeting room due to the high number of people present at court tonight. He led those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

PUBLIC FORUM

Supervisor Carmestro asked if there was any citizen present who would like to address the Town Board on any topic not on the agenda.

PAVILION FEE WAIVER – BOY SCOUT TROOP 125

Anne Lairmore requested that Boy Scout Troop 277 with St. Lawrence School be allowed to use a pavilion on Thursday, June 14, 2012 for their year-end awards ceremony. She read a letter which was provided to the Town Board telling about the Troop and the projects they have contributed to in the park. She requested a waiver of the fee. There was discussion and it was determined that although this Troop is not in the Town of Parma, because they are requesting a week night, the fee will be waived.

RESOLUTION NO. 131-2012 Motion by Councilperson Smith, seconded by Councilperson Roose, to waive the Lloyd pavilion rental fee for St. Lawrence Boy Scout Troop 277 on Thursday, June 14, 2012 for their annual awards dinner because the event is being held on a week night.

Motion carried: Aye 5 Nay 0

MINUTES – APRIL 17, 2012

RESOLUTION NO. 132-2012 Motion by Councilperson Smith, seconded by Councilperson Roose, to accept the Minutes of the April 17, 2012 meeting.

Motion carried: Aye 5 Nay 0

TOWN CLERK REPORT

The Town Clerk report for April has been submitted. A letter of resignation from Edward Fuierer as a member of the Planning Board has been received and filed. Mr.

Fuierer is the current Planning Board Chairman and has been on the Planning Board for over twenty years. His resignation is effective May 22, 2012. Correspondence was also received from the Hilton Central School District Board of Education that they have declared obsolete a used microscope and donated it to the Town of Parma. It will be used for magnification of permanent records that will be put on wafer as part of our records management project.

HIGHWAY DEPARTMENT REPORT

AUTHORIZATION TO PURCHASE STAINLESS STEEL 14 FOOT DUMP BOX

Supt. Speer noted that bids were opened for the 14 foot dump box on Monday, April 30, 2012. Four sets of bid specs went out and one bid was received as follows:

Henderson Truck Equipment	\$28,432.00
Cyncon Equipment	No bid received
Tenco, USA	No bid received
S&S Truck Equipment	No bid received

The bid received was higher than what the Highway Superintendent had estimated (\$23,000). Supt. Speer explained that the box has more pocket doors and that Henderson will do the install. Originally consideration had been given to having the department do the installation but more specialized equipment will be needed.

RESOLUTION NO. 133-2012 Motion by Councilperson Comardo, seconded by Councilperson Smith, to approve the purchase of a Stainless Steel 14 Foot Dump Box from Henderson Truck Equipment in the amount of \$28,432.00.

Motion carried: Aye 5 Nay 0

Bridge Projects - Feedback was received from residents adjacent to the Hill Road Bridge Replacement over Salmon Creek regarding the condition of the site landscaping. Supt. Speer has met with them and will be contacting the engineers to have the problems fixed. Work is expected to begin on the next Hill Road Bridge Replacement the 25th of June.

Supervisor Carmestro inquired about the air conditioner for the break room at the highway garage. Supt. Speer noted that installation of the boiler from the fire department was done instead and he hopes to get to it after completion of that project. Supervisor Carmestro noted that there have been Town of Chili trucks in the Town of Parma on jobs. Supt. Speer acknowledged that they were and stated that for the last four or five years the Town has come out ahead on this arrangement. Supt. Speer felt we should continue this working relationship as long as it is to our advantage.

BUILDING DEPARTMENT REPORT

PLANNING BOARD OPENING

Mr. Barton asked the Town Board about advertising for the open Planning Board position. It was determined that an ad should be run for one week only. There is a good selection of applications from the recent opening for that Board and it will not be necessary to re-interview those that have already applied.

RESOLUTION NO. 134-2012 Motion by Councilperson Roose, seconded by Councilperson Brown, to advertise for one week the open position on the Planning Board.

Motion carried: Aye 5 Nay 0

The Building Department Report for April is complete. He noted that permits and new homes are up and that one hundred different inspections have been done for April. Mr.

Barton will look into getting a year to date total fees amount for the Town Board as part of the monthly report.

RECREATION REPORT

Mr. Fowler had nothing specific to report.

BUSINESS ITEMS

COURT ATTENDANTS

Supervisor Carmestro reported that representatives from the Special Police/Court Attendants, Town Justices and Councilperson/Liaison Brown met to discuss the request of the Town Justices to have members of the Special Police be either Court Attendants or Special Police but not both. Members of the Special Police have been asked to make a decision on which group they wish to belong to. It was understood that the Court Attendants will be overseen by the Town Justices. There was further discussion on if there would be a sufficient number of attendants for coverage. It was explained that there should be enough as there are currently ten attendants and four or five are all that is normally needed. It was also noted that other alternatives have been explored. There currently is minimal work for the Special Police because they are no longer active in the Village and we will not have Parma Fest this year. A draft resolution was provided to the Town Board which had been reviewed by both Justices.

RESOLUTION NO. 135-2012 Motion by Councilperson Brown, seconded by Councilperson Comardo,

WHEREAS, members of the Special Police in the Town of Parma have traditionally served as trained and uniformed court officer attendants providing security, safety patrol, and detail for the Justices and Staff of the Justice Court in the Town of Parma as a regular part of their duties; and,

WHEREAS, on April 5, 2005 a Resolution was formally passed by the Town Board in the Town of Parma establishing the position of Court Attendant, designating further that said Court Attendants shall have the powers and authority of Peace Officers pursuant to the New York State Criminal Procedure Law, Section 2.10 (21a), that said Court Attendants shall serve at the pleasure of the Parma Town Board under the direction of the Chief of the Special Police and the Parma Court Clerk, that said Court Attendants shall be deemed contractors to the Town of Parma and compensated per diem at a rate determined by the Parma Court Clerk, and that the Town of Parma shall purchase uniforms and equipment that are necessary for the Court Attendants to carry out their duties; and,

WHEREAS, the Town Board in the Town of Parma would like to re-designate the title of Court Attendants formally and clarify whom the Court Attendants serve at the pleasure of and under whose direction with regard to their respective duties.

NOW, THEREFORE BE IT RESOLVED as follows:

1. That effective May 1, 2012, the Town of Parma re-designates the position of Court Attendant to Court Officer Attendant.
2. That such Court Officer Attendants shall serve the Justice Court in the Town of Parma as Uniformed Court Officers of the Unified Court System.
3. That such Court Officer Attendants shall have the powers and authority of Peace Officers pursuant to New York State Criminal Procedure Law, Section 2.10 (21a), which expressly designates Peace Officers as "Uniformed Court Officers of the Unified Court System".
4. That such Court Officer Attendants shall serve at the pleasure of the Parma Town Board under the direction and control of the Parma Town Justices and/or the Parma

Court Clerk, separate and apart from any affiliation to the Special Police in the Town of Parma.

5. That such Court Officer Attendants shall be deemed independent contractors to the Town of Parma, and compensated per diem at a rate determined by the Parma Town Justices and/or the Parma Court Clerk.

6. That the Town of Parma shall purchase uniforms and equipment that are necessary for the Court Officer Attendants to carry out their duties.

Motion carried: Aye 5 Nay 0

INFORMATIONAL ITEMS

COMMUNITY CENTER WEEKEND HOURS EXPENSE

Village Trustee Larry Speer was unable to attend the meeting but wanted to inform the Town Board that the Community Center will be open on Saturdays from 9:00 am to 3:00 pm and there is a need for additional janitorial services. He would like the Town Board to consider splitting the cost with the Village. The estimated cost to the Town would be \$1,600. There was discussion. It was noted that the Town approached the Village to provide this service last year in lieu of a rent increase and was turned down. All recreation programs have a monitor (supervision) who also cleans up after each program and locks up. The cost of monitor is absorbed into the program cost. In addition the Town pays a service fee when a large event takes place at the Community Center and picks up after as well. Mr. Fowler estimated that the Recreation Department uses the building on a Saturday about twelve times a year, pays the fee to use the gym, follows the rules and cleans up after.

RESOLUTION NO. 136-2012 Motion by Supervisor Carmestro, seconded by Councilperson Comardo, to not support the request of the Village of Hilton to pay \$1,600 for the additional janitorial expense of having the building open on Saturdays and reserve the right to revisit for specific programs that the Town may use the building for.

Motion carried: Aye 5 Nay 0

LIAISON REPORTS

**Councilperson Brown reported she missed the last Recreation Commission meeting and that Kites in the Park is May 12th and the Community Wide Garage Sale the following weekend. The Dog Control Officer has had several dangerous dog complaints.

**Councilperson Comardo reported Zoning Code Enforcement has handled forty three complaints for the first four months of the year. Eleven have been closed out. The Zoning Board of Appeals reviewed area variances and special permits at their last meeting. Three were approved, two were tabled and one was handled as an administrative review. The Civil Preparedness Initiative also met and in July the core group will meet to update the plan. This will include a review and a walk through of the plan.

**Councilperson Roose reported the Planning Board had not met since our last meeting.

**Councilperson Smith reported that the Historical Society will be holding their annual meeting at the VFW Hall on May 21, 2012. He has tickets if anyone is interested in attending. The Parks Department has a new computer and all staff will report hours through the internet. Because there was so much rain this week employees were sent home in an effort to control personnel costs. When it dries out they will be back. Regarding the Hilton Cadet Travel Baseball Club, coaches from various teams have been contacting the Parks department directly rather than going through the Cadet contact person. Included as part of this year's agreement, was that there would be one contact

person that information would filter back and forth with the Parks Department. This is not being followed through on by the ball team.

**Supervisor Carmestro reported there will be a mandatory safety meeting for all Town employees starting at noon on Friday. Lunch will be provided with the approval of the Town Board. The training will provide a cost savings for the Town's insurance coverage and is planned to be done two times a year. There will be verification of all those that attend.

AUTHORIZATION FOR MANDATORY MEETING MEAL EXPENDITURE

RESOLUTION NO. 137-2012 Motion by Councilperson Brown, seconded by Councilperson Comardo, to pay for lunch for the mandatory safety training on Friday May 4, 2012 which starts at noon.

Motion carried: Aye 5 Nay 0

There being no further business before the Town Board, Councilperson Smith made a motion to adjourn the meeting at 7:30 p.m., seconded by Councilperson Comardo.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk