

Parma Town Board meeting held on Tuesday, July 17, 2007 at the  
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

### **ATTENDANCE**

|                     |                    |
|---------------------|--------------------|
| Supervisor          | Richard Lemcke     |
| Deputy Supervisor   | Joseph Reinschmidt |
| Councilman          | Kenneth Blackburn  |
| Councilman          | Carm Carmestro     |
| Councilman          | James Smith        |
| Highway Supt.       | Brian Speer        |
| Recreation Director | Steve Fowler       |

|        |                    |             |
|--------|--------------------|-------------|
| Absent | Building Inspector | Jack Barton |
|--------|--------------------|-------------|

### **OTHERS IN ATTENDANCE**

Steve Fowler, Gene De Meyer, David Bono, Dave Keech, Mike Weldon, Joe Lee, Rod Perry, Art Cosgrove, Jim Quick, Bill Pritchard, Larry Speer, Walt Horylev, Larry Gurslin, Gary Comardo, Jim Zollweg, Heide Reinschmidt, Mike Reinschmidt and other unidentified members of the public.

### **CALL TO ORDER**

Supervisor Lemcke called the meeting to order at 7:00 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. He noted emergency exit procedures.

### **PUBLIC FORUM**

Supervisor Lemcke asked if there was anyone present who wished to address the Town Board on any topic not on the agenda.

David Keech stated that he felt the minutes of the June 19, 2007 meeting were materially incorrect because they did not include a portion of comments and opinions that he expressed regarding sidewalk liability and wording regarding this should be included in the survey. The tape will be reviewed by the Town Clerk. A response will be provided at or before the next Town Board meeting.

### **INFORMATIONAL UPDATE**

#### **COMMUNITY CENTER/LIBRARY – PRELIMINARY FEASIBILITY STUDY**

Dave Bono, the engineer from DeWolff Partnership, provided the Town Board with a Preliminary Feasibility Study for the proposed Community Center and Library Facility. Two options were presented. Option 1 was the existing Henry Street location. Option 2 was the Town Hall site. There was discussion on advantages and disadvantages of both sites. Key points that were noted included:

#### Option 1 – Henry Street

- Beautiful, charming residential area, would not change the park area facing West Avenue
- Structural issues with the Henry Street location
  - 5 feet above grade – challenge getting people into the building, accessibility issues, increased cost
  - Baring wall construction with double loaded corridor – difficulty opening up the space, bracing,

- Load issues would require that the library be completely on the first floor. Offices, senior center, preschool activities will all be located on the second floor.
- HVAC, electrical, plumbing, etc. would need to be brought up to current energy standards and sprinkler system would have to be replaced.
- Neighborhood impact– increased activity, parking, drainage, noise and lighting issues
- Parking capability will only meet minimum requirement expected (slightly over 200 spaces)
- Main entrance will be at back of the building
- No future expansion and limited change capability due to the size of the site

Option 2 – Town Hall

- Lose central location of Village
- Acreage will comfortably accommodate the size
- Parking will fit the need (300 spaces)
- Less expensive to design new facility around programs than make changes to an existing building. All one level, better configuration for library
- Recreation in proximity to existing fields
- Septic system – would have to look at new.

A booklet summarizing DeWolff Partnership’s findings was provided to Town Board members. It includes a section on the benefits of a combined facility, a description of the findings for Option 1 and 2, estimated project cost summary for Option 1 and 2, overhead footprint of each option, a very preliminary floor plan for both options and a detailed technical narrative. A copy is on file in the Town Clerk’s office.

There was discussion on separating the two venues and what the impact would be on the cost. Mr. Bono stated that roughly you could divide the cost in half and add ten percent. Discussion also included energy efficiency and “green” design, asbestos, the length of time for completion of each option, displacement of current programs and operations, neighborhood impact, and other location options.

Supervisor Lemcke asked if there was anyone else present who wished to address the Town Board on any topic not on the agenda.

**MERCY FLIGHT DRAINAGE**

John Frillici stated that the drainage issue continues and provided pictures (which were returned). He has cleared what he can to facilitate better drainage. He would like the Town to finish. Supervisor Lemcke and Councilman Carmestro have both visited the site when there has been water flowing. Discussion included that the pond is not retaining water, whether it was designed or constructed properly, should the position of the pipes be changed and adjusting the silt fence. Larsen Engineers will be contacted for further review.

**MINUTES – JULY 3, 2007**

**RESOLUTION NO. 187-2007** Motion by Councilman Smith, seconded by Councilman Reinschmidt, to approve the Minutes of the July 3, 2007 meeting.

Motion carried: Aye 4 Nay 0 Abstain: Councilman Carmestro

**TOWN CLERK REPORT**

The Town Clerk reported they have been busy with fishing licenses, preparing for the switch over in DECALS for the upcoming season and vacation coverage.

## **HIGHWAY DEPARTMENT REPORT**

### **DUNBAR ROAD SHOULDER REPAIR**

Supt. Speer reported an estimate of \$8,500 - \$9,000 to repair shoulders along Dunbar Road needed as a result of roadwork done by Monroe County to use the road for the North Avenue detour. Funds are not in the budget. The north side will require blacktop; the south side is worse and requires approximately 2-3' of crusher stone in addition to blacktop. Supervisor Lemcke questioned the impact this would have with the installation of the sewers. Supt. Speer reported it would not impact significantly and that work would commence as soon as possible.

**RESOLUTION NO. 188-2007** Motion by Councilman Smith, seconded by Councilman Blackburn, authorizing the Highway Superintendent to repair shoulders along Dunbar Road at a cost of \$9,000.00 or less out of B Surplus.

Motion carried: Aye 5 Nay 0

### **AMEND AGREEMENT FOR EXPENDITURE OF HIGHWAY MONEYS – 2007**

Supt. Speer requested an increase of \$20,000 for work to be done on Town roads this year. The request is for \$14,000 for resurfacing materials and \$6,000 for stripping of Town roads that we are now being charged for by Monroe County. There was discussion on what streets would be done, when work could be done, the type of material to be used, drainage work needed on Spencer Road.

**RESOLUTION NO. 189-2007** Motion by Councilman Smith, seconded by Councilman Blackburn, authorizing additional Highway Department expenditures not to exceed \$20,000.00. Approximately \$6,000.00 will be used for road striping and \$14,000.00 will be used for fiber deck micro-sealing. Funds will be taken out of B Surplus.

Motion carried: Aye 5 Nay 0

Supt. Speer presented the board with an amended 2007 Agreement for Expenditure of Highway Moneys for \$48,500.00 (increased by \$20,000.00) for general repairs and permanent improvements not to exceed \$35,000.00. Supt. Speer indicated that any permanent improvements that are not completed this year will be encumbered for next year.

**RESOLUTION NO. 190-2007** Motion by Councilman Blackburn, seconded by Councilman Reinschmidt, to accept the amended 2007 Agreement for Expenditure of Highway Moneys for General Repairs in the amount of \$48,500 and Permanent Improvements to Spencer Road not to exceed \$35,000.

Motion carried: Aye 5 Nay 0

### **JOINT MEETING BETWEEN TOWN OF PARMA AND VILLAGE OF HILTON**

Mayor Gursslin and Village Board member Walt Horylev entered the meeting. There was discussion on having a joint meeting between the Town and Village Boards on July 31, 2007 to air their differences without legal representation regarding litigation on annexation. They would like this to take place in executive session. Mayor Gursslin will have Village Clerk prepare legal notice.

**RESOLUTION NO. 191-2007** Motion by Supervisor Lemcke, seconded by Councilman Carmestro, to hold a joint meeting between the Town and Village Boards on July 31, 2007 at 7:00 p.m. in the Village Board Room.

Motion carried: Aye 5 Nay 0

Copies of the report presented by DeWolff on the Community Center Library were given to the Mayor so that all Village Board members would have for review. There was discussion on the impact to surrounding homeowners as it pertains to traffic, parking, lighting and noise. Mayor Gurslin and Mr. Fowler will meet to work out what questions should be asked in order to obtain feedback from these residents.

### **HIGHWAY DEPARTMENT REPORT – cont'd**

Supt. Speer has received letters requesting a traffic study on Bennett Road and inquired if the Town Board had also received. The Town Board was not aware of any requests.

Supt. Speer reported that a highway employee will be out until October on a non work related disability.

Supt. Speer reported that DB Part Time line (actually called DB Summer Help) has been depleted. There was discussion and opinions expressed on how this came to be and options for how to fix. No action was taken.

Supt. Speer left the meeting at 9:00 p. m.

### **RECREATION DEPARTMENT REPORT**

Mr. Fowler reported that the department held a meeting with representatives from the eight youth team sports programs with the town. Three main topics were discussed: the Town's continued collaborative efforts with each organization, their involvement in the Summer Celebration, and the ongoing progress of the Community Center Project.

Mr. Fowler reported that the Town Summer Celebration, "Park It In Parma" will be held August 3<sup>rd</sup> and 4<sup>th</sup>. An active advertising campaign will begin next week.

The department has met with the Town Board liaison and started working on the 2008 fiscal budget.

Monroe County has approved the reallocation of funds for the approved 2006 Community Development Block Grant. This will allow for the park road network off of Parma Center Road to be oiled and stoned and parking lot striping. It was noted that the contracts are in the mail and that the work may begin immediately.

A volunteer attendance chart has been compiled. The department utilized 8,440 volunteer hours last year. This would be the equivalent of 5 full time employees.

### **BUILDING DEPARTMENT REPORT**

Mr. Barton was not in attendance therefore there was no report.

### **PARKS DEPARTMENT**

Mr. Petricone was not in attendance therefore there was no Parks Department report.

### **BUSINESS ITEMS**

#### **KARLI DRIVE STREET LIGHT**

A letter has been received for Rochester Gas and Electric in response to the request to install a light on an existing pole at the corner of Route 259 and Karli Drive.

**RESOLUTION NO. 192-2007** Motion by Councilman Reinschmidt, seconded by Councilman Carmestro, to authorize payment \$7.80 per month for the 150 watt high pressure lamp and the arm to support the lamp on an existing pole at the corner of Route 259 and Karli Drive.

Motion approved: Aye 5 Nay 0

**ASSESSOR REAPPOINTMENT – DONALD WELLS**

Supervisor Lemcke reviewed a letter received from Assessor Donald Wells requesting reappointment to the position of Assessor for the Town of Parma to take effect September 30, 2007.

**RESOLUTION NO. 193-2007** Motion by Councilman Carmestro, seconded by Councilman Smith to appoint Donald Wells to a six year term effective September 30, 2007 as Assessor for the Town of Parma.

Motion approved: Aye 5 Nay 0

**BUDGET TRANSFERS**

Budget transfer requests were submitted. It was noted that the 2 transfers from B Surplus were requested by Barton not Edenhofer and this has been corrected in the following table.

TRANSFERS TO BUDGET

Jul-07

| ACCT #    | FROM DESCRIPTION  | AMT.      | ACCT #    | TO DESCRIPTION       | AMT.      | REQUESTED |
|-----------|-------------------|-----------|-----------|----------------------|-----------|-----------|
| A1310.500 | COMPUTER TRAINING | 180.00    | A1310.482 | EDUC & PROF          | 180.00    | GAVIGAN   |
|           | B SURPLUS         | 1,360.00  | B3620.440 | CONTRACTUAL EXPENSES | 1,360.00  | BARTON    |
|           | B SURPLUS         | 12,376.00 | B3620.210 | VEHICLE              | 12,376.00 | BARTON    |
| A3640.248 | TRAINING          | 1,500.00  | A3640.200 | EQUIPMENT            | 1,700.00  | EDENHOFER |
| A3640.461 | GASOLINE          | 200.00    |           |                      |           |           |
| A1110.212 | OFFICE EQUIPMENT  | 622.65    | A1110.482 | EDUC & PROFESSIONAL  | 622.65    | SPEER     |

**RESOLUTION NO. 194-2007** Motion by Supervisor Lemcke, seconded by Councilman Reinschmidt, to approve the Budget Transfers with the correction that the B Surplus transfers were requested by Barton not Edenhofer.

Motion carried: Aye 5 Nay 0

**BILL PAYMENTS – RELIABLE CLEANING**

The Parks Department submitted a request for payment of an invoice for cleaning which missed the cutoff for this months bill paying.

**RESOLUTION NO. 195-2007** Motion by Councilman Reinschmidt, seconded by Councilman Smith, to authorize payment of \$1,700.00 to Reliable Cleaning

Motion carried: Aye 5 Nay 0

**BILL PAYMENTS – RECREATION DEPARTMENT**

Mr. Fowler has requested payment of 3 invoices in preparation for the Town Celebration Park in Parma. There was discussion on the invoice for the band, Hot House.

**RESOLUTION NO. 196-2007** Motion by Councilman Reinschmidt, seconded by Councilman Carmestro, to authorize prepayment of the following vouchers:

|                      |            |
|----------------------|------------|
| Just Clowning Around | \$ 600.00  |
| Hilton Basketball    | \$ 650.00  |
| Hot House.           | \$1,300.00 |

Motion carried: Aye 5 Nay 0

### **BASEBALL FIELD RENOVATION REQUEST**

Mr. Fowler submitted a letter to the Town Board requesting that the Town Board allocate \$1,000.00 from the T0033 account (Trust and Agency – Recreation Fund) to assist in the payment of the \$1,900 bill for Marco Clay warning track material. The Parks Department would pick up the remaining \$900 and perform all the labor involved.

**RESOLUTION NO. 197-2007** Motion by Councilman Reinschmidt, seconded by Councilman Carmestro, to approve \$1,000.00 from T0033 for Marco Clay warning material.

Motion carried: Aye 4 Nay 1 Councilman Blackburn voting nay

### **MISCELLANEOUS ITEMS**

#### **SPECIAL POLICE PRESS RELEASE**

Supervisor Lemcke read a press release from the Special Police informing the public about increased bike patrols in the Village of Hilton. A copy was given to Joe Lee, Village Trustee. No approval was given for its release at this time.

### **MISCELLANEOUS**

Supervisor Lemcke informed the Town Board that Mr. Dyminski has changed legal counsel and they are requesting a meeting with the Town to see if the matter can be settled before the jury trial which has been scheduled for September.

Supervisor Lemcke also reported that the Hilton East has dropped its filing for challenge of assessment.

### **INFORMATIONAL ITEMS**

#### **ABOVE GROUND STORAGE TANKS - FIRE CODE**

There was no report for this matter.

#### **DRAFT RESOLUTION FIRE PROTECTION STANDARDS**

A draft copy of fire protection standards has been given to Town Board members. The parties involved are looking for Town Board comments on the draft standards. The standards were reviewed by Supervisor Lemcke. There was discussion on the cost that these standards would place on homebuilders and liability for all parties. Information will be sought from Mr. Barton for how they got to this point and it will be added to the agenda for the next meeting for discussion.

### **TOWN OF PARMA PROJECT UPDATE**

Any items to be added or updated on the project sheet needs to be given to Marian Aprilano by the Friday before the Town Board meeting. Items on the list were reviewed as to their status. For the most part the status has remained the same. It was noted that Supt. Speer is awaiting the grant extension letter for the Dunbar Road East Sewer District. Under Select a Town Law Firm there was discussion on having attorneys that represent the Town meet with the Town Board to discuss pending and current litigation matters. The legal areas that they represent the Town on were reviewed. James Holahan will be asked to attend the next Town Board meeting.

### **TOWN VEHICLE**

Jack Barton will bring proposal to next Town Board meeting.

### **LIAISON REPORTS**

\*\*Councilman Smith reported that the Recreation Department is working on updating their policies regarding employee background checks.

It has been a busy time for dog control. One dog is confined after attacking someone. The owner is a repeat offender and was discovered to have more unlicensed dogs. The owner will be attending the free rabies clinic on Saturday and will be in on Monday to license the dogs. Councilman Smith noted that he would like the Dog Warden to have more authority over repeat offenders.

\*\*Councilman Carmestro noted that the Assessor reappointment was already addressed and the Fire Department is busy getting ready for the carnival.

\*\*Supervisor Lemcke noted that legislation is going through the Legislature which will allow the state to control where wind towers are placed. Five Way Leader meetings will be held to determine the location of electrical generating facilities.

\*\*Councilman Reinschmidt reported nothing new with Spencerport Fire District and the new fire hall.

Discussions continue by the Library Board regarding video and DVD rentals at the Library. Low attendance at meetings was cited as a reason for no action having been taken. It was noted that currently unless a parent blocks the renting of a video or DVD anyone can take them out.

\*\*Councilman Blackburn had no report.

### **WARRANTS**

**RESOLUTION NO. 198-2007** Motion by Councilman Reinschmidt, seconded by Councilman Blackburn, to approve payment of the A Fund, General Fund bills, in the amount of \$84,076.46.

There was discussion on an invoice for body armor for the Special Police, the Crowley Septic invoice and an invoice for arbitration services.

Motion carried: Aye 5 Nay 0

**RESOLUTION NO. 199-2007** Motion by Councilman Reinschmidt, seconded by Councilman Smith, to approve payment of the B Fund, Part Town Bills, in the amount of \$4,012.88.

Motion carried: Aye 5 Nay 0

**RESOLUTION NO. 200-2007** Motion by Councilman Reinschmidt, seconded by Councilman Carmestro, to approve payment of the DA Fund, Highway Townwide Bills in the amount of \$52.00.

Motion carried: Aye 5 Nay 0

**RESOLUTION NO. 201-2007** Motion by Councilman Reinschmidt, seconded by Councilman Blackburn, to approve payment of the DB Fund, Highway Outside Bills in the amount of \$20,540.52.

Motion carried: Aye 5 Nay 0

**RESOLUTION NO. 202-2007** Motion by Councilman Reinschmidt, seconded by Councilman Smith, to approve payment of the SD Fund for Townwide Drainage bills, in the amount of \$570.86.

Motion carried: Aye 5 Nay 0

**RESOLUTION NO. 203-2007** Motion by Councilman Reinschmidt, seconded by Councilman Carmestro, to approve payment of the T Fund for Trust and Agency bills, in the amount of \$11,520.90.

Motion carried: Aye 5 Nay 0

There being no further business brought before the Town Board, Councilman Carmestro made a motion to adjourn the meeting at 9:54 p.m., seconded by Councilman Smith and all were in favor.

Respectfully submitted,

Donna K. Curry  
Parma Town Clerk