

Town of Parma  
Planning Board Meeting Minutes  
November 6, 2023

Members Present: Chairman: Tod Ferguson  
Executive Secretary: Luke McGrath  
Daryl Maslanka  
Ray Wenzel  
Mike Reinschmidt  
Mark Acker-Town Board Liaison

Members absent: Jack Wade  
Nick Lukomskly

Public Present: Mason Everhart, Jackie and Rob Bonfiglio, Tim Jobes, Matthew Beres

The meeting was called to order at 7 pm by Chairman Ferguson.

The meeting minutes from August 7, 2023, were presented for Approval. Chairman Ferguson requested a change on the top of Page 3 to move number 3 from page 2 on to page 3. There being no further questions or corrections, **Ray Wenzel made a motion to approve the meeting minutes with the above change. Seconded by Daryl Maslanka. Motion was approved unanimously 4-0. Jack Wade absent.**

The meeting minutes from September 18, 2023, were presented for Approval. Daryl Maslanka asked for a change noted that he was the acting Chairman at that meeting. There being no questions or concerns, **Mike Reinschmidt made a motion to approve the meeting minutes with the above change. The motion was seconded by Ray Wenzel. Motion carried unanimously 4 to 0 Jack wade absent.**

The meeting minutes from October 2, 2023, were presented for Approval. The Board had no changes or questions on the minutes. **Daryl Maslanka made a motion to approve the minutes as presented. Seconded by Ray Wenzel. Motion carried unanimously 4-0. Jack wade absent.**

**Continuing Business**

Site plan One lot 5303 West Ridge Road

Mason Everhart presented to the Board final building plans for a one lot single dwelling residence.

All requests from the last meeting of October 2nd, 2023, were corrected and/or added to the plans.

The following signatures were obtained on and on the plans.

Monroe County Water Authority: 10/31/23

Monroe County Department of Health: 11/1/23

Town Engineer: 11/3/23

The Board did note that there is a hammerhead at the end of the driveway and at the entrance to the home.

There being no further questions or concerns, **Ray Wenzel made a motion to grant final approval to the single site plan for a residence at 5303 W Ridge Rd. Seconded by Daryl Maslanka. Motion passed unanimously 4-0, Jack Wade absent.**

### NEW BUSINESS

Single site

Fill Permit

208 Collamer Road

Matthew Beres presented to the board plans for a fill permit. This is at the old cold storage building on Collamer Rd. Matthew is renovating the site. He needs to put fill in on the area behind the main building for construction vehicle and work vehicle parking. Once the work is completed on the site this will be maintained as a parking area. The plans call for fill being three feet deep, ±3500 feet of fill. There will be 6 to 12 inches of gravel on top of the fill. The fill is anticipated to come from new home buildings, including the ones that are currently being built south of this site on Collamer Road.

The Board discussed the need for attention to drainage. A SWPP is not needed because this is less than an acre of disturbance. Matthew stated that he is going to have a grass filter strip between the gravel of the parking area and the existing swale to the back and side of the property. The plan is for the drainage to flow to the existing storm water pond on the storage facility which is right next door to this lot. The Board requested that a silt fence be put along areas along where the drainage will run.

Tim Jobes stated that he has noted a lot of large trucks going up and down Collamer Road at all times of the day. They are extremely loud and is wondering if there could be a time limit on when the fill could be delivered. Discussion ensued. The Board felt that putting a time limit on when they can deliver the fill was appropriate.

Matthew also advised that once the scale house is demolished, he will be putting up a 10-foot fence around the property with blackout on it. This will be done to prevent trespassing on the property.

There being no questions or concerns. **Mike Reinschmidt made a motion to grant a 90-day fill permit at 208 Collamer Road. The 90 days will begin the day that the fill permit is obtained. Delivery of the fill will only take place outside of hours bus traffic in the area. Seconded by Ray Wenzel. Motion carried unanimously 4-0. Jack wade absent.**

There being no further business to discuss. **Ray Wenzel made a motion to adjourn the meeting at 7:30 PM. Seconded by Daryl Maslanka. The motion carried unanimously 4-0. Jack wade absent.**

Respectfully submitted,

Diane Brisson Planning Board Secretary

Electronically signed 11/18/2023 at 12:30 PM