

Parma Town Board meeting held on Tuesday, October 6, 2015 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York

ATTENDANCE

	Supervisor	James Smith
	Councilperson	Gary Comardo
	Councilperson	Tina Brown
	Councilperson	Kyle Mullen
	Highway Supt.	Brian Speer
	Town Clerk	Donna K. Curry
	Dir. of Parks and Recreation	Tom Venniro
Absent	Councilperson	James Roose
	Building and Development Coordinator	Dennis Scibetta

OTHERS IN ATTENDANCE

Michael Weldon, Margaret Kanaley, Ann Gronell, Pastor Denise Bell, Leanna Hodge and other members of the public.

CALL TO ORDER

Supervisor Smith called the meeting to order at 7:15 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

MINUTES – SEPTEMBER 15, 2015

RESOLUTION NO. 241-2015 Motion by Supervisor Smith, seconded by Councilperson Comardo, to accept the Minutes of the September 15, 2015 meeting.

Motion carried: Aye 4 (Smith, Comardo, Brown, Mullen) Nay 0
Absent 1 (Roose)

TOWN CLERK REPORT

The Town Clerk Report and VFW Summary for September have been completed, filed and copies sent to all Town Board members.

The Financial Reports for September have been completed by the Finance Director, filed and provided to the Town Board for review. The Tentative Budget has been received and filed in the Town Clerk's office.

The first instalment surrender for the School Tax Collection cycle has been completed and filed with Monroe County.

HIGHWAY DEPARTMENT REPORT

Supt. Speer provided information on the purchase of a new truck which had been discussed earlier in the year. He noted it would be through the Onondaga County agreement which we have used in the past. The truck is not an off the lot truck as was purchased the last time. It will be built to specs and ready for delivery in six months. Invoicing would likely be in April of 2016. Financing is available through Beam Mack which can provide a locked in rate quote. 1st Niagara will be contacted as well; however, their rate quotes are only good for thirty days. This will be an agenda item for the next meeting.

Supt. Speer would like to purchase a GPS System out of Sewer District Funds at a cost of approximately \$10,000. Supt. Speer would like to map out the locations of the sewer lines and access points. There was discussion on creating an intra-agency agreement which would allow the pooling of funds from the various sewer districts for the purchase of sewer equipment. It was agreed to look into this further.

The Village of Hilton will be receiving their new flusher unit in November. The Town has expressed interest in purchasing their old one at a cost of \$12,000.

Supt. Speer reported he will be meeting with Mark Elsworth from the New York State Department of Transportation regarding a crossover at 367 North Avenue. Until the issue across from and under North Avenue is addressed, any work done to alleviate the flooding on the west side of the road will not solve the problem. Supt. Speer did not have an estimated timeframe at this point.

The Fall Brush Pickup will begin October 19th. They would like to see residents get their brush out to the curb prior to November 1st so that the pickup does not drag on into the fall and left at the roadside once it snows.

There was discussion on having a second street sign placed at Delavergne/East Wautoma Beach so that both names are visible. Supt. Speer will have the second sign made and placed so that people can identify the road.

BUILDING DEPARTMENT REPORT

Mr. Scibetta was not in attendance.

RECREATION DEPARTMENT REPORT

Mr. Venniro reported the conference he attended was very good and that he had a lot of good information to bring back to the department. The budget numbers are looking very good. Revenues are at 100% and expenses are expected to be on target as well. Fall program registrations have begun. Flag football started this week and the Apple Fest Derby took place this past weekend. He also reported the new forms were used for equipment use during this year's Apple Fest. The portable stage, passenger transport vehicle and two gators were used.

Make a Difference Day will be held Saturday October 24th. Approximately, 50 Northwood Elementary students and parents will be volunteering at the Town Hall Park for trail maintenance and the new tree in memory of the American Legion Veteran will be planted.

There has been no word on the Monroe County Community Development Grant status. The VFW building door has been fixed and a second door will be keyed for outdoor access. The third quote has been obtained for the VFW, Burritt Pavilion and Warming Hut roof replacements. Copies were sent to the Town Board. It was noted that per our procurement policy the amounts fall within approval by the Supervisor and the Department Head. There was discussion on where funding would come from as this was not a budgeted expense for this year. It was determined funds would be split fifty percent between the Recreation Fund and Park Improvements and no decision would be made on the VFW Hall roof, door, etc. until we know the status of the grant.

Mr. Venniro reported park staff has been working on cemetery maintenance and that he has received calls from companies regarding lining of the Town Hall parking lot. Supervisor Smith noted funds have been earmarked for the 2016 budget to reseal the parking lot and timing of lining the parking lot should be coordinated with that.

PUBLIC FORUM

Supervisor Smith asked if there was anyone who would like to address the Town board in the open forum.

Margaret Kanaley addressed the Town Board about ongoing flooding at her property on North Avenue and provided an engineering report from 1989 which may be helpful. She is concerned that because the cost is prohibitive that it will take a long time to get this done. She wanted to know if work could be started now on installing a larger pipe between her property and the neighbor's so it would be ready when the State portion was done.

It was explained that Senator Robach's office has been contacted to facilitate getting the needed permits and approvals for installing a larger tile under North Avenue. It was explained that the boring alone for under the road will be over \$25,000. Increasing the retention pond may be possible but there is no easement for us to be on that property and the expertise of the Town Engineer will be needed. The Town Engineer will be contacted to provide recommendations, elevation calculations so it can be shovel ready when it is time to start. There was additional discussion and suggestions on possible solutions.

Reverend Denise Bell introduced herself to the Town Board. She is the new Pastor at the Parma Baptist Community Church. Her installation ceremony will be October 18, 2015 at 1:30 p.m. and will be historical for the church as she will be the 51st Pastor and the first African American. She sees herself as a visionary and will be reaching out into the community. The Supervisor was invited to attend and speak.

BUSINESS ITEMS

2016 TENTATIVE BUDGET

Supervisor Smith noted the Tentative Budget has been provided to the Town Clerk. The tax rate for the Town outside the Village would be 2.741 and is down from last year and the rate for the portion of the Town inside the Village would be 2.613, also down from last year. He noted that approximately one third of the expected cost for the new Highway truck has been budgeted for. At the October 20th meeting, the preliminary budget will need to be set and the public hearing date set for November 4th. This will finalize the total spending and any changes made after that and prior to the final approval of the budget can reduce the budget but not increase the overall spending. Supervisor Smith said he would see that Board members received a copy of the budget. He noted the Board has the option of passing a resolution to override the tax cap. Although this is not needed for the 2016 budget there may be times in the future when there would be a need to have this option.

As a reminder to everyone the first meeting in November is on Wednesday, November 4th due to Election Day falling on the first Tuesday.

HEALTH INSURANCE PLAN YEAR CHANGE

Supervisor Smith explained that the cost of our health care plan is expected to rise 30% for 2016. An option for the Town to avoid this increase for 2016 would be to change the plan year to start December 1st instead of January 1st. By doing this a 12% increase is expected. This is a potential savings of \$55,000 for the Town in 2016. The potential negative is that employees that have maxed out on their deductions will lose one month of being at the max as the accounts will reload the beginning of December. It was noted that staff has been notified of the change. There was discussion on if a decision had to be made tonight. There is a time requirement that needs to be met.

RESOLUTION NO. 242-2015 Motion made by Supervisor Smith, seconded by Councilperson Comardo; to approve changing the health insurance plan year for coverage from January through December to December through November.

Motion carried: Aye 4 (Smith, Comardo, Brown, Mullen) Nay 0
Absent 1 (Roose)

RELEASE OF LETTER OF CREDIT FUNDS ALL SEASONS SUBDIVISION SECTION 4-B

RESOLUTION NO. 243-2015 Motion by Councilperson Mullen, seconded by Councilperson Brown, to accept the dedication of the All Seasons Subdivision Section 4-B and approve the release of remaining funds in the amount of \$34,900.20 from the letter of credit and authorize the Supervisor to sign.

Motion carried: Aye 4 (Smith, Comardo, Brown, Mullen) Nay 0
Absent 1 (Roose)

MISCELLANEOUS

PARK BUILDINGS ROOF REPAIR PROJECT

RESOLUTION NO. 244-2015 Motion by Councilperson Mullen, seconded by Councilperson Comardo, to hire Tyson Roofing and Siding to replace the roof on the Burritt Pavilion; the bathroom building known as the Warming Hut and minor repairs to other buildings for a total cost of \$4,450, to come out of the Park Maintenance and Recreation Fund.

Motion carried: Aye 4 (Smith, Comardo, Brown, Mullen) Nay 0
Absent 1 (Roose)

ACKNOWLEDGEMENT OF CORRECTION TO THE SITE MANAGEMENT PLAN IN THE CHART V. TOWN OF PARMA AGREEMENT

RESOLUTION NO. 245-2015 Motion by Councilperson Brown, seconded by Councilperson Comardo, to acknowledge a typographical change to the Site Management Plan in the Chart v. Town of Parma Settlement Agreement. In the original, it refers to the “ten yard line” while it should have read “ten yard lines” and that the Attorney for the Town has made the Town aware of this change.

Motion carried: Aye 4 (Smith, Comardo, Brown, Mullen) Nay 0
Absent 1 (Roose)

INFORMATIONAL ITEMS

Supervisor Smith reported he has received the State Comptroller’s Office most recent test results for whether Municipalities are under fiscal stress. The Town received a score of 16 and he noted that you are not considered to be in a stress mode until you reach 45 or above.

LIAISON REPORTS

**Councilperson Brown reported the Planning Board held a public hearing regarding 200 Webster Road and the final will be at the next meeting. Also before the Board was the re-subdividing of a lot in the King Hamlin-Parma Subdivision which was approved. An application to merge 160 and 140 Pine Hill Road was approved and the request for stockpile of fill at 600 Burritt Road was adjourned to the next meeting. The Assessor’s office is gearing up for exemption letters to be sent out the end of October.

**Councilperson Comardo reported there was a Park and Recreation Commission meeting which Tom has covered. The Hojack Trail Project meeting was held on September 22, 2015 for the public to voice concerns. There was no significant push back on the project. The Drug Coalition had a presence at Apple Fest and did a presentation to the Village Board.

**Councilperson Roose was not in attendance.

Parma Town Board

October 6, 2015

Page 6

**Councilperson Mullen reported the Zoning Board had two action items and both were tabled to the next meeting.

He noted all the EPA contractor questions were answered and we are still waiting to hear back from them. Supervisor Smith noted with regard to the potential use of a closed landfill area 600 Burritt Road as a solar farm location, as more information was researched and gathered on the site, they are not comfortable with proceeding in this direction. A Town owned section off Parma Center Road may be considered as an alternate location. It will require moving a large pile of dirt but is convenient to the road and power grid.

There was no further business before the Town Board, Supervisor Smith made a motion to adjourn the meeting at 8:45 p.m., seconded by Councilperson Comardo and all were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk