

Parma Town Board meeting held on Tuesday, March 17, 2015 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York

ATTENDANCE

Supervisor	James Smith
Councilperson	Gary Comardo
Councilperson	James Roose
Councilperson	Kyle Mullen
Town Clerk	Donna K. Curry
Highway Supt.	Brian Speer
Director of Parks and Recreation	Tom Venniro
Building and Development Coordinator	Dennis Scibetta
Absent Councilperson	Tina Brown

OTHERS IN ATTENDANCE

Library Director, Becky Tantillo; Recreation Commissioner, Dave Tresohlavy; Ricky M. Reyes; Mike Weldon; Sean Maloney and other members of the public.

CALL TO ORDER

Supervisor Smith called the meeting to order at 7:00 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

MINUTES – MARCH 3, 2015

RESOLUTION NO. 98-2015 Motion by Supervisor Smith, seconded by
Councilperson Roose, to accept the Minutes of the March 3, 2015 meeting.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
Absent 1 (Brown)

TOWN CLERK REPORT

The Town Clerk reported that the letter of retirement for James E. Maley effective April 30, 2015 has been received and filed. The period for Town Justices to submit their resignation is not greater than 90 days (not greater than 30 days for all other officials). Jim's retirement notice falls within this time period. Tim McElligott's and Jim Volkmar's letters have also been received and filed.

The Town Clerk also reported that she will be on vacation the remainder of this week and back next Wednesday. She also pointed out tonight we are using an electronic format of

the agenda packet. It is hoped this will reduce the amount of paper produced for meetings and offer the option of viewing the information online for everyone at the meeting. A brief overview of changes to the website was done, an explanation for using Ecode 360 and an overview of some of the statistics it can provide where looked at. Information on ECode 360 is available to the public 24/7 and can be updated on a daily basis.

HIGHWAY DEPARTMENT REPORT

Supt. Speer distributed the Highway Department report to the Board showing the summary of salt and fuel usage from this winter. (*See Schedule A at the end of the minutes*) There was discussion about the weather this winter and the budget. Currently the department is doing some odds and ends, including pot hole patching. There was discussion about replacements for people who have retired over the last year and the rescheduling of staff for patrolling by the department which went well and allowed staff to get other things done during those hours. He felt that next winter they will be better off when everyone has an appropriate license. He was going to discuss some equipment replacement but felt that would be better off doing at the first meeting in April when he has more information. There was discussion about flooding and so far there have been no issues.

BUILDING DEPARTMENT REPORT

Mr. Scibetta reported that in training this week they have learned a lot about solar energy plus other alternative energy options including for hot water plus additional opportunities for funding. There have been three permits issued for new houses, two in Country Village and one on Dean Road. The remaining lots in Wilder Estates have been purchased by Mr. Callea so there should be an increase in the value of homes in this area. The other section of Country Village is progressing very well and they look to be up and going around June.

The Planning Board set the public hearing for the Shooting Range for April 2, 2015, they got all the information and it looked good to the Planning Board. The Planning Board also agreed with the submission for Labs of Love, who will be in this week for a building permit. This will take up about two thirds of the building and the owner is also looking for recommendations for naming the Plaza. Jim Roose asked where exactly the shooting range is going to be. Mr. Scibetta said it is 5090 Ridge Road West, behind where the limousine place used to be. The actual shooting part will be in the front part with the target area about 150 feet back. There have been sound testing and NRA recommendations, that area will be completely blocked with a berm. Kyle Mullen asked with the new things coming to Ridge Road should traffic be looked at. Mr. Scibetta felt that maybe that should be looked at. There was also discussion about the traffic on Wilder Road with more travel coming to and from the High School from Greece.

At the Monroe County Planning training series he is attending there is money from different sources that is focused on walking and biking trails and getting these into the Master Plan.

PARKS AND RECREATION DEPARTMENT REPORT

Mr. Venniro thanked everyone who helped with the Pizza event. Crosby, Caraglios, Perris, Pontillos, Carbone's, Tops and Pettinari's all donated pizzas for everyone to eat plus prizes. He would appreciate any feedback and suggestions for this event. The next event is Dinner with the Easter Bunny on March 27, 2015. The late Spring and Summer brochure is being worked on and hopefully will be out to the community by mid-April. The department is accepting applications for all seasonal employees, including a part-time laborer, and summer camp help. Tom Corter has been hired to be the key keeper for the VFW, and will cover the cleaning person's vacation time at the Town Hall and Library.

The south gate which has been closed has been ordered. It will be approximately two weeks for them to set the poles and finish the job.

Mr. Venniro also wanted to thank Jim Volkmar for all he has done for this department and the community for over 19 years and to him personally for the last year that he has been here. He has been a great asset with a wealth of knowledge and he knows just about everyone we do business with and he will be missed. He invited everyone to stop by and say goodbye to Jim on his last day from noon to 2 p.m. tomorrow.

LIBRARY DEPARTMENT REPORT

Becky Tantillo reported on the usage of the library, computers and programs for the month of February. A counter and sink area has been added in the meeting room where the accordion door. The area will be used for art and children's programs. There are now nine computers; up from six. Some of the program highlights are: tech tutoring which shows people how to download eBooks and eAudio, downloading apps to tablets and customizing tablets with personal email accounts, etc.; book discussion on the Pulitzer Prize winning novel *Goldfinch* by Donna Tartt; the Fancy Friday Party starring Pete the Cat which included creating crafts and a birthday celebration of Dr. Seuss with a craft program and the showing of *Horton Hears a Who*. The Library Director is working on shoring up policy and procedures along with disaster planning in 2015. She met with Senator Robach at Autumn Lane School in Greece, he read to the kids and they had a great discussion with him and other library heads. He thought it is really good that we have things and programs here for the residents.

PUBLIC FORUM

Supervisor Smith asked if there was any citizen who would like to address the Town Board with any concerns.

Mike Weldon wondered if there has been any further discussion about Camp Rushford, a DEC Camp in the Southern Tier, which offers hunter safety, bow hunting, and trapping education. Supervisor Smith noted the Town Clerk had done some research on this but it has been a long time since the Town has contributed to this, at least 10 years. The Town Clerk reviewed the information she gathered which included the following: 1985-1999 the Conservation Board sponsored a combination of boys and girls with scholarships to attend Camp Rushford. Some years there were participants and some years there was not. Generally the amounts of the sponsorship were \$100 to \$150 and at that time was advertised in the Pennysaver or through the Hilton Central School District science teachers. It was mentioned a couple more times in Conservation Meeting Minutes that there was no longer any funding budgeted for this and that they would have to request if they want to send a camper. The current cost for camp is \$350 per week and the DEC is suggesting that campers seek sponsorship. Mike Weldon asked if this would be worth looking into doing. Various opinions were expressed including gathering more information, how to find the right person, is there a benefit to the Town in sponsoring a camper, there are numerous other types of camp offerings now available to youth, sportsman groups and other organizations might be better venues for this type of experience, and there are free training education classes for hunter safety, bow hunting and trapping which are already offered. The Town Clerk noted that in reviewing the minutes to gather this information she observed the role of the Conservation Board was different then and the focus has changed.

BUSINESS ITEMS

FIXED ASSET PROPERTY DISPOSAL LIST

Tom Venirro would like to take two of the HP Computers off the list; he does not know where the third one is. The computer that the Parks Department is using to sign in needs to be looked at and one of these might be a better option for them to use. These computers were hardly used, they are not the most up to date but they run probably better than what is there. They could use another one at the Recreation Department for the part time employees to sign in and out of. After discussion, these two computers will be removed from the list. Donna Curry added that the hard drives of anything need to be taken out and destroyed before the equipment goes.

QTY	ITEM	APPROVED
1	MAGICARD ID BADGE PRINTER	X
1	HP LASERJET PRINTER	X

5	HP COMPAQ MICROTOWERS COMPUTERS AND KEYBOARDS	X
2	ACCUSYNC LCD MONITORS	
2	NEXLINK COMPUTERS	
1	GATEWAY COMPUTER TOWER	
1	DELL FLAT SCREEN MONTIOR	
1	OPTIQUEST Q41 MONTIOR	
1	OPTIQUEST V665 MOTIOR	
1	PRINCETON COMPUTER MONITOR	
1	HP COMPUTER TOWER	
1	GASBOY ENCODER	
1	LINK MONITOR W/ KEYBOARD	
1	25' TOSHIBA TV	
5	AT&T OFFICE PHONES	
1	HP COMPUTERS	Originally 3, Removed 2
1	HP PRINTER/ COPIER	
1	RCA VIDEO RECORDER	
1	AUTOMATIC PAPER FOLDER	
1	HP DESKJET 9650 PRINTER	
1	Broksonic TV/Recorder Inv#2460	

RESOLUTION NO. 99-2015 Motion by Supervisor Smith, seconded by Councilperson Mullen, to declare this equipment surplus and authorize the appropriate disposal.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
Absent 1 (Brown)

COURT ROOM DIVIDER BIDS

Supervisor Smith explained bids were opened on Monday, March 16, 2015 for removal of the Court/Board room divider door. There were two bids: Northampton Restorations LLC - \$5774 and Weswood Specialties Inc. - \$4,185. Supervisor Smith explained that he has met with the individual from Weswood Specialties and they believe they can have this removed in a day or two max so this would not be disruptive of our overall operations. Supervisor Smith has notified departments in the building. *(See Schedule B at end of minutes for Bids)*

RESOLUTION NO. 100-2015 Motion by Supervisor Smith, seconded by Councilperson Comardo, to award the contract for the removal of this divider to Weswood Specialties Inc. for \$4,185.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
Absent 1 (Brown)

JOINT MEETING WITH VILLAGE OF HILTON

Supervisor Smith explained that he is looking to host a joint meeting with the Village of Hilton on Tuesday, May 12, 2015, which would be the Tuesday in between our normal meetings. He would like to discuss the date and possible topics.

RETIREMENT – JIM VOLKMAR

Supervisor Smith noted that Jim Volkmar has worked for the Town of Parma for 19.5 years when he started he started working for the Town as a Recreation Leader back in November of 1995. In 2002, he fulfilled the requirements to become a Recreation Supervisor and finally acquiring the title of Assistant Recreation Director. He was Steve Fowler's right hand man for a number of years and has closely worked with Tom Venniro in the past year. Jim was thanked for his endless hours or hard work for the Town of Parma.

RESOLUTION NO. 101-2015 Motion by Supervisor Smith, seconded by Councilperson Mullen, to accept the retirement of Jim Volkmar with regrets.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
Absent 1 (Brown)

RESIGNATION – TIM McELIGOTT

Supervisor Smith noted Tim McElligott started working for the Town of Parma in February 2007 as the part time Fire Marshal. He worked for the Town of Riga as their fire/code enforcement officer prior to coming to the Town of Parma. Tim was thanked for the dedicated 8 years he has worked for the Town of Parma.

RESOLUTION NO. 102-2015 Motion by Supervisor Smith, seconded by Councilperson Roose, to accept the resignation of Tim McElligott with regrets.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
Absent 1 (Brown)

RETIREMENT – JAMES MALEY, TOWN JUSTICE

RESOLUTION NO. 103-2015 Motion by Supervisor Smith, seconded by Councilperson Comardo, to accept the retirement of James Maley, Town Justice, effective April 30, 2015 with regrets.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
Absent 1 (Brown)

LIBRARY BOARD APPOINTMENT – ALICE MAXWELL

RESOLUTION NO. 104-2015 Motion by Supervisor Smith, seconded by Councilperson Mullen, to approve the appointment of Alice Maxwell to the Library Board to fulfill the term of Frank Thomas.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
Absent 1 (Brown)

SPENCERPORT SCHOOL DISTRICT MODIFIED BASEBALL FIELD USE AGREEMENT

Tom Venniro explained the Spencerport Central School District is construction work done on their baseball fields and their park does not have a regulation sized baseball field so they reached out to see if Hilton had any facilities for the modified teams to use. Mr. Venniro was contacted by Mike Giruzzi, Athletic Director at the Hilton High School back in November/December and met with the Spencerport Athletic Director. Hilton uses two of the diamonds here and a schedule has been worked out so that there would be no more than two games at a time and they are mainly at 4pm. None of these will conflict with our programs. Both Hilton and Spencerport would be practicing at the same time and will cooperate with each other for this use. The fee would be approximately \$30.00 per day. The contract with Spencerport would only be for the 2015 season.

Currently, Parma does not charge Hilton for their usage of our fields and we do not pay anything to use their facilities but there was a recommendation to have a contract with the School District for insurance purposes. The School District requires this of the Town and the Town should be doing the same.

RESOLUTION NO. 105-2015 Motion by Councilperson Mullen, seconded by Councilperson Roose, to authorize the supervisor to sign the contract with the Spencerport Central School District.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
Absent 1 (Brown)

**ROCHESTER COUGARS ELITE BASEBALL TOURNAMNET
FIELD USE AGREEMENT**

Tom Venirro explained that the Rochester Cougars used these fields for the first time last year and they are looking to use fields 2 and 7 in July. Last year we charged them for the use of two pavilions, Lions and Lloyds Pavilions. This contract also includes an additional \$50.00 per day maintenance fee, which was not in last year's contract. The total amount will be \$1200 dollars for the six days of pavilion rentals and maintenance fees.

RESOLUTION NO. 106-2015 Motion by Councilperson Comardo, seconded by Councilperson Roose, to authorize the Supervisor to sign the contract with Rochester Cougars.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
Absent 1 (Brown)

**NEW YORK STATE RECREATION/PARK SOCIETY CONFERENCE
4/26/15-4/28/15 – TOM VENNIRO AND SHERRY FARRELL**

Tom Venirro explained that he would like to attend the New York State Recreation and Parks Society Conference. It changes location from year to year and is in Saratoga, NY from April 26 to April 28, 2015. The topics vary. There are about 45 sessions and 4 to 5 timeslots available. He would like to rotate other staff going forward. There will be an exhibit hall with vendors. Three days, two overnights. Town of Chili is potentially sending a female and male which we will also be sending so we are looking to share rooms with them. He would like both himself and Sherry Farrell. There will be reports provided of what they have learned. The minimum cost would be \$804 but not to exceed \$1058 if two rooms are needed. This would include food and registration.

RESOLUTION NO. 107-2015 Motion by Councilperson Comardo, seconded by Supervisor Smith, to authorize Tom Venniro and Sherry Farrell to attend the New York State Recreation and Parks Society Conference from April 26 to April 28, 2015 with the maximum cost being \$1,058.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
Absent 1 (Brown)

TOWN HALL XEROX COPIER

Supervisor Smith explained that there are quotes for a five-year lease to replace the Town Hall copier. Donna Curry explained that the Xerox Copier is actually through a piggyback agreement with the State of Pennsylvania, not an actual New York State contract. She explained the paperwork and how the contract works. There should be a resolution acknowledging that we are able to purchase through this national cooperative as approved by New York State. There are listings of the vendors who participate and Xerox is listed. The price is a little lower than what recreation has and is approximately \$136.33 per month. A copy of the Lease Agreement was distributed to the Board. This price includes all maintenance and toner. The Town does not need to go out for bid because it is under the \$10,000. This could be in in 4 to 6 weeks. If approved tonight we could have this by the beginning of May and while not a big advocate of throwing this at the Board tonight it is similar to what the Board approved for Recreation. Kyle Mullen asked if we are under any obligation with the current one. Supervisor Smith stated that we pay as we go for maintenance which is becoming a burden because it is down more than it is not. The new one would be compatible with Laserfiche and has all of the same features of the Toshiba.

Tom Venniro noted the new copier in their office it has been great and has far exceeded his expectations. There was discussion on the Board not seeing the agreement prior to the meeting. The Clerk agreed and noted this could be postponed until the first meeting in April which would push delivery out an additional three weeks. It was noted that we discussed getting two copiers at the time the Recreation Department ordered theirs and knowing the problems with the current copier; it was felt this should be taken care of now rather than waiting.

RESOLUTION NO. 108-2015 Motion by Councilperson Mullen, seconded by Councilperson Roose, to authorize the Supervisor to enter into a five-year lease agreement with the Eastern Copier Employee Xerox W7835PT under State Contract 0726330 at a cost of \$1635.96 per year through use of the PEPPM National Cooperative Contracts provided by Town of Parma Procurement Policy allowing the Town to use multiple municipality bids for the purchase of equipment and that PDEPPM has provided documentation that they allow other municipalities to purchase off their bid specifications.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
Absent 1 (Brown)

Councilperson Comardo requested that the Board see the paperwork in advance of the meeting before being asked to vote on it. The Board was in agreement.

BUDGET TRANSFERS

RESOLUTION NO. 109-2015 Motion by Supervisor Smith, seconded by

Councilperson Comardo, to approve the Budget Transfers as presented.

TRANSFERS			Mar-15			
FROM			TO			
ACCT #	DESCRIPTION	AMT.	ACCT #	DESCRIPTION	AMT.	REQUESTED
AOO516162046900	TOWN HALL CLEANING	15,000.00	AOO516162011000	LABOR/CLEANING	15,000.00	GAVIGAN

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
 Absent 1 (Brown)

ADVERTISING FOR A NEW JUDGE

RESOLUTION NO. 110-2015 Motion by Councilperson Mullen, seconded by Councilperson Comardo, to authorize the Supervisor to generate an ad for the Judicial Position in the Suburban News and any other appropriate publications deemed fit.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
 Absent 1 (Brown)

MISCELLANEOUS

Supervisor Smith talked about the Intrastate Municipal A program which automatically allows the Town of Parma to accept aid from a municipality or offer aid to another municipality like what happened in Buffalo without generating a municipal agreement or the board taking any action. If the Town decides they do not want to do this, a resolution has to be passed opting out of this program. Supervisor Smith does not see any reason to not be part of it. Supt. Speer agreed with him.

WARRANT

RESOLUTION NO. 111-2014 Motion by Councilperson Comardo, seconded by Councilperson Roose, to approve payment of AOO General Fund bills, in the amount of \$49,151.57.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
 Absent 1 (Brown)

RESOLUTION NO. 112-2014 Motion by Councilperson Roose, seconded by Councilperson Mullen, to approve payment of BOO Part Town Fund bills, in the amount of \$558.94.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
 Absent 1 (Brown)

RESOLUTION NO. 113-2014 Motion by Councilperson Mullen, seconded by Councilperson Comardo, to approve payment of DAO Highway, Townwide Fund bills, in the amount of \$119,315.75.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
Absent 1 (Brown)

RESOLUTION NO. 114-2014 Motion by Councilperson Comardo, seconded by
Councilperson Roose, to approve payment of DBO Highway, Part Town
Fund bills, in the amount of \$64,656.78.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
Absent 1 (Brown)

RESOLUTION NO. 115-2014 Motion by Councilperson Roose, seconded by
Councilperson Mullen, to approve payment of TAO Trust & Agency Fund
bills, in the amount of \$715.86.

Motion carried: Aye 4 (Smith, Comardo, Roose, Mullen) Nay 0
Absent 1 (Brown)

The total to be paid is \$234,398.90.

LIAISON REPORTS

**Councilperson Brown. Supervisor Smith reported that the only thing Tina had given him was covered and was related to the Planning Board for the public hearing.

**Councilperson Comardo reported that the Farmland and Open Space Committee met last week. They have narrowed the potential Conservation Easement down to five or six properties. Scott Copey will be reaching out to those property owners and help them navigate the process if they are still interested. Assuming the money that is believed to be available is still available then one property will be picked. He missed the last Recreation Commission meeting because of the Farmland Preservation meeting; there is another one next week. The anti-drug coalition met last week. This was the highest attended meeting to date and had the biggest collection of people in this field of work and citizens from the community.

**Councilperson Roose reported Mr. Fritz is following up on a zoning violation at a home where a Martial Arts Studio is being run and does not have the required Special Permit. There is no further information regarding the Special Police.

**Councilperson Mullen reported the Zoning Board will be meeting this Thursday. On the IT front, we are testing out the system tonight so that information can be looked at electronically during meetings. Councilperson Mullen agreed with Councilperson Comardo that the Board should not be getting information last minute but that there may be times when things pop up on a Monday, after the Friday afternoon cutoff. The hope is to be on more of a digital process by the fall meetings. There was discussion about plowing at the museum during the winter months for fire access and the possibility of moving the gate to just past the entrance to the museum. There was also discussion about putting security cameras on the library building to deter issues and damage to the building.

Parma Town Board

March 17, 2015

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Councilperson Mullen noted a letter has been written and will be added to the minutes (*See Schedule C at end of minutes*) regarding the facts of the snowplow accident and disputing false allegations made by news sources and radio personalities.

**Supervisor Smith reported on the two recent presentations on residential solar power and how to obtain a free home energy audit and the possibility of applying for grants to get some of these repairs made to your house. Over forty people attended and were very well received. He expects to have a preliminary evaluation by Friday for having solar power for the Town's buildings. There was discussion about including the village's buildings in this and working as a team with the possibility of getting some tax credits.

There was no further business before the Town Board, Supervisor Smith made a motion to adjourn the meeting at 8:40 p.m., seconded by Councilperson Comardo and all were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk

Schedule A -Highway Report

2014 - 15 WINTER STATISTICS						
Month	Miles	Tons of salt used	Overtime	Fuel Gal.		
Nov.	1,443	256	\$8,186.00	451		
Dec	2,770	428	\$6,735.00	1,973		
Jan	12,208	1,427	\$13,335.00	3,374		
Feb	15,679	1,627	\$18,728.00	5,870		
Mar	2,383	315		745		
TOTAL	34,483	4,053	\$ 46,984.00	12,413		
		@ \$54.34/ ton		@ \$2.26/gal		
COST		\$ 220,118.00	\$ 46,984.00	\$ 28,053.00	\$ 295,155.00	TOTAL
BUDGET						
Budgeted Revenues		\$470,000				
Owed by County / State		\$558,644				
Over budget		\$88,644				
Over 100% of State contract		\$92,525	2015			
		\$85,688	2014			

Schedule B
 Court/Board Room Divider Removal Quotes

END OF INSTRUCTIONS TO BIDDERS

Parma Town Hall

Court Room Divider Removal

WORK BID FORM CONTRACT GC - GENERAL REMOVAL AND INSTALLATION

TO THE TOWN OF PARMA: The undersigned hereby declares that they have carefully examined all bid documents and all interpretations of any addenda to the Bid Documents and is satisfied as to all the quantities and conditions, and understands that in signing this Bid he waives all rights to plead any misunderstanding regarding the same. Pursuant to and in compliance with the Bid Documents, the Bidder hereby offers to furnish all equipment and whatever else is necessary or proper for, or incidental to, the completion of this Contract, as required by and in strict compliance with the applicable provisions of all contract documents, for the following bid prices:

Contract GC: **Divider door removal and proper disposal** Lump Sum
Base Bid Total:

Dollars (in figures): 4,185

Dollars (in words): FOUR THOUSAND ONE HUNDRED EIGHTY FIVE DOLLARS

Alternate#1 .

Dollars (in figures): NO BID

Dollars (in words): NO BID

Alternate#2 Other Optional Equipment or Services. Please list.

Dollars (in figures): NO BID

Dollars (in words): NO BID

Name of Company: WESWOOD SPECIALTIES, INC

Name of Person Preparing Bid: PETER BENNETT Date: 3-16-15

Originals

END OF INSTRUCTIONS TO BIDDERS

Parma Town Hall

Court Room Divider Removal

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Contract GC: **Divider door removal and proper disposal** Lump Sum
Base Bid Total:

Dollars (in figures): \$ 5,774.⁰⁰

Dollars (in words): Five thousand seven hundred seventy four dollars.

Alternate#1 .

Dollars (in figures): _____

Dollars (in words): _____

Alternate#2 Other Optional Equipment or Services. Please list.

Dollars (in figures): _____

Dollars (in words): _____

Name of Company: Northampton Restorations L.L.C.

Name of Person Preparing Bid: Eric C. Ryan Date: 3-16-15
Fred A. Ryan 3-16-15

Schedule C



TOWN OF PARMA

1300 Hilton-Parma Road
P.O. Box 728
Hilton, New York 14468
(585) 392-9461
Fax (585) 392-6659

JAMES SMITH
Supervisor
GARY COMARDO
Councilperson
JAMES ROOSE
Councilperson
TINA BROWN
Councilperson
KYLE MULLEN
Councilperson

Public Information Release

On February 12, 2015 a Town of Parma Highway Department vehicle was involved in a motor vehicle accident while crossing the Lake Ontario State Parkway at North Avenue. We are thankful that no one was seriously injured, but unfortunately a privately owned vehicle collided with the snow plow and was deemed a total loss. Local television and radio stations, as well as social media outlets, recently reported on this event. While many facts were correctly presented, there were several details omitted regarding the accident, parties involved and legal circumstances regarding an insurance claim. The Town of Parma's Highway Department employees are dedicated to safely keeping our town's roads clear of snow and ice during the hazardous winter driving season and on February 12th there was no exception to that ethic. Contrary to reports, the snow plow operator was stopped at a yield sign in the median before crossing the westbound lane of the Parkway and continuing to plow North Avenue, north of the Parkway – he did not run a stop sign as was misreported. Per the policies of the Town and our insurance carrier, the driver was also subject to drug and alcohol screening and was cleared for duty the next day without incident. Several court decisions and judge's rulings throughout New York have established the precedent that municipalities are exempt from claims due to damage from snow removal operations. As unfair or unfortunate as it may appear, we must abide with the direction of our insurer, the New York Municipal Insurance Reciprocal (NYMIR), or risk losing that coverage and face significantly higher insurance premium expenses for the citizens and taxpayers of the Town of Parma. We are very fortunate as a town to have a team of skilled and dedicated public servants working day and night to keep our roads safe. It is unfortunate that several people have chosen to malign these professionals – and the Town of Parma – based on hearsay and misinformation.

Supervisor James Smith and the Parma Town Board

This institution is an equal opportunity provider, and employer. To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call: (866)632-9992(voice) or (800)877-8339(TDD)