

Parma Town Board meeting held on Tuesday, October 15, 2013 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

	Supervisor	Carmey Carmestro
	Councilperson	James Smith
	Councilperson	Gary Comardo
	Councilperson	James Roose
	Councilperson	Tina Brown
	Highway Supt.	Brian Speer
	Building Inspector	Jack Barton
Absent	Recreation Director	Steve Fowler

OTHERS IN ATTENDANCE

Recreation Commissioners Dave Tresohlavy and Al Howe; Assessor Don Wells; Helen Ives; Nancy Kuhn; Anthony Emanuel; Jonathan M. Gill; Joe Maier; Jacob Wilson; Ken Mullen; Carol Mullen; Michael Weldon; Ed Arnold; Stan Hoy; Carrie Hullizer; Victoria Fortunato; Mark Bernreuther; Kelly Wilkins and other members of the public who did not sign in or their signatures were not legible.

CALL TO ORDER

Supervisor Carmestro called the meeting to order at 7:00 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted and that the meeting was being recorded.

MINUTES OCTOBER 1, 2013

RESOLUTION NO. 246-2013 Motion by Councilperson Roose, seconded by Councilperson Comardo, to accept the Minutes of the October 1, 2013 Town Board meeting.

Motion carried: Aye 5 Nay 0

TOWN CLERK REPORT

The Town Clerk report for the month of September has been submitted and filed. The Floor and Carpet cleaning were done over the weekend.

HIGHWAY DEPARTMENT REPORT

Supt. Speer reported the salt shed is complete. The concrete for the floor was poured last Thursday and will need to set for 21 days. Councilperson Smith asked how it came in regarding the budget. Supervisor Carmestro noted that it appears the total for the project so far will be under the projected cost. The drainage and paving of the parking area in front of the salt shed will be completed jointly by the Town and Village. There was

discussion on redoing the entire parking area as it took quite a beating during construction. Supt. Speer noted they would have to start all over again and that the storm drains were purposely installed deep enough so that it could be properly graded to the catch basins. There was discussion on redoing the entire paved area over the next couple of years. Another shovel has been rented to attach to the Town's mower attachment for use in the culvert area at Country Meadow Way and Country Village Lane and will be used for other projects while they have it. Staff has begun getting ready for snow and ice season.

RECREATION DEPARTMENT REPORT

Councilperson Brown reported the Commission had not met since the last meeting and the Director of Parks and Recreation position has been posted.

BUSINESS ITEMS

RESCIND RESOLUTION 237-2013

RESOLUTION NO. 247-2013 Motion by Councilperson Brown, seconded by Councilperson Comardo, to rescind Resolution No. 237-2013 which set a bid opening date for the Records Management Document Conversion and Access project.

Motion carried: Aye 5 Nay 0

RECORDS MANAGEMENT CONVERSION GRANT

RESOLUTION NO. 248-2013 Motion by Councilperson Roose, seconded by Councilperson Smith, to authorize the Town Clerk to advertise for sealed bids for the Records Management Document Conversion and Access project, with sealed bids to be accepted until 10:00 a.m. Wednesday, October 30, 2013, at which time they will be opened and read out loud.

Motion carried: Aye 5 Nay 0

FUND RAISER FOR STUDENT ATHLETES

Correspondence was received from former Hilton graduates and softball team alumni requesting use of baseball fields #2 and #3 and the Lloyd pavilion for a recreational softball tournament. This would be a fund raiser to benefit the MS Society of Upstate New York to honor two of their former teammates who have been afflicted with this disease. There was discussion on potential conflicts. There are no pavilions rented at this time and any other organizations would have to work around this date not being available.

RESOLUTION NO. 249-2013 Motion by Supervisor Carmestro, seconded by Councilperson Smith, to authorize use of baseball fields #2, #3 and waiver

of the fee for the Lloyd Pavilion on July 26, 2014 from 10:00 a.m. to 3:00 p.m. for a recreational softball tournament fundraiser.

Motion carried: Aye 5 Nay 0

SKATE PARK RAMPS

Councilperson Smith reported the Park Foreman inspected the ramps, reported they are in good shape and the only maintenance that may need to be done is to have them painted. The Finance Director was asked to contact the insurance carrier. The rider for the skate park is \$283 per year. It was not anticipated that adding three small ramps would have a significant impact. Supervisor Carmestro would like to see an agreement drafted turning ownership of the ramps over to the Town. There was discussion on installation and if the area was big enough to accommodate the additional ramps. It was felt the Park tractor bucket could lift the ramps over the fence and place them or assistance could come from the Highway Department if larger equipment is needed. There is an existing open area within the current footprint of the skate park.

RESOLUTION NO. 250-2013 Motion by Councilperson Smith, seconded by Councilperson Roose, to accept the donation of ramps, formerly used in the Town of Ogden skatepark, upon a signed agreement turning ownership of the ramps over to the Town of Parma.

Motion carried: Aye 5 Nay 0

TRANSFER

RESOLUTION NO. 251-2013 Motion by Councilperson Smith, seconded by Councilperson Roose, to approve transfers as submitted.

TRANSFERS			Oct-13			
ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
BOO59990191100	BRUSH PICK UP	25,868.00	DBO503.01	BRUSH REVENUE	25,868.00	SPEER

Motion carried: Aye 5 Nay 0

BUDGET TRANSFERS

RESOLUTION NO. 252-2013 Motion by Councilperson Roose, seconded by Councilperson Brown, to approve budget transfers as submitted.

BUDGET TRANSFERS			Oct-13			
ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
AOO570731549503	FLOOR HOCKEY	200.00	AOO570731549003	BASEBALL TEAM	200.00	VOLKMAR
AOO570731549503	FLOOR HOCKEY	200.00	AOO570762049105	APPLE DERBY FEES	200.00	VOLKMAR
		400.00			400.00	

Motion carried: Aye 5 Nay 0

SET PUBLIC HEARING DATE FOR 2014 BUDGET

RESOLUTION NO. 253-2013 Motion by Councilperson Brown, seconded by Councilperson Comardo, to set a public hearing date for the 2014 Preliminary Budget on November 6, 2013 at 7:00 p.m.

Motion carried: Aye 5 Nay 0

LIAISON REPORTS

**Councilperson Brown already reported on Recreation. She had nothing to report on Special Police as she was not aware of any meetings being held this month. Dog Control has dealt with several unlicensed and dogs running at large complaints and two dogs that allegedly killed cats. There has been controversy in the Town of Hamlin over their dog kennel. The Dog Control Officer was asked to check into the status and reported that it is still open and will let the Board know of any developments.

**Councilperson Comardo reported the Zoning Board of Appeals has not met since our last meeting. There is a meeting later this week. Councilperson Comardo reported he attended a Land Use Seminar on Affordable Housing. Year to date, Code Enforcement has handled 174 enforcement actions.

**Councilperson Smith reported the Park has been busy with cross country events. He will be looking into the budget line used for top dressing fields this time of year. The Historical Society meeting was well attended last evening.

**Councilperson Roose reported he had a conflict with the last Planning Board meeting and was unable to attend. He noted there was discussion on proposed lots for a subdivision at 212 Dean Road. The lots will be created from a portion of a larger parcel at 4704 Ridge Road. Mr. Barton confirmed a variance will be needed from the Zoning Board and it is a residential lot.

**Supervisor Carmestro inquired about the status of un-split firewood which was valued at \$40.00 per face cord during a resolution at the August 20th Town Board meeting. Councilperson Smith indicated he would look into the status of the wood.

PUBLIC FORUM

Supervisor Carmestro opened the public forum to anyone who wished to address the Board. There was no response.

Supervisor Carmestro noted that the Town Board would be going into an executive session to discuss collective bargaining negotiations after the warrants are approved.

WARRANTS

RESOLUTION NO. 254-2013 Motion by Councilperson Brown, seconded by Councilperson Comardo, to approve payment of AOO General Fund bills,

in the amount of \$42,449.54.

Supervisor Carmestro asked Supt. Speer about the conference expense for \$775. Supt. Speer indicated it was for four nights including meals.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 255-2013 Motion by Councilperson Comardo, seconded by Councilperson Smith, to approve payment of BOO Part Town Fund bills, in the amount of \$12,520.17.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 256-2013 Motion by Councilperson Smith, seconded by Councilperson Roose, to approve payment of DAO Highway, Townwide Fund bills, in the amount of \$872.06.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 257-2013 Motion by Councilperson Roose, seconded by Councilperson Brown, to approve payment of DBO Highway, Part Town Fund bills, in the amount of \$13,728.11.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 258-2013 Motion by Councilperson Brown, seconded by Councilperson Comardo, to approve payment of HHO Salt Shed Fund bills, in the amount of \$5,233.28.

Councilperson Brown inquired on the amount still owed on the salt shed. It was noted this is paying for the electrician and the concrete and drainage still need to be completed

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 259-2013 Motion by Councilperson Comardo, seconded by Councilperson Smith, to approve payment of SDO Townwide Drainage Fund bills, in the amount of \$4,195.98.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 260-2013 Motion by Councilperson Smith, seconded by Councilperson Roose, to approve payment of TAO Trust & Agency Fund bills, in the amount of \$1,401.37.

Motion carried: Aye 5 Nay 0

The total to be paid is \$80,400.51.

BUILDING DEPARTMENT REPORT

Mr. Barton had left the meeting to go to the Conservation Board and returned. In response to discussion raised during the budget workshop, Mr. Barton reported there were 1,433 inspections done from September 2012 through September of 2013. The Building report for September has been completed and filed. He informed the Board that an email had been sent out to all Board members regarding the Green Initiative. The Town Code was evaluated and suggestion came back in the report for how the Town could have less of an impact on the environment. Examples of suggestions included

reducing the lane width of roads and the size of parking spaces. The next step in this process would be to sit down with Monroe County Stormwater Coalition for the purpose of assisting the Town in evaluating our Town Code to make it more environmentally safe. It was recognized that there are some State and Federal Codes that cannot be superseded. He has received some responses and hopes to schedule this meeting for some time this winter.

Mr. Barton revisited an earlier request for the Town to participate in a group to review the impact of flood zones along Salmon Creek. There was debate on the need for participation. The Town of Greece will be sending a representative from their Planning Department, the Village of Hilton will be sending Mike McHenry and Mike Lissow and the Town of Ogden will be sending their Highway Superintendent. It was not known if the Village of Spencerport had been asked to participate. It was concluded the Town should participate and if after a couple of meetings it was determined that this is not working out we can withdraw as we are not required to participate. The first choice would be to have a member of one of our Boards participate and if there was no volunteer then Mr. Barton could go. Mr. Barton will send the information to the members of the Boards to see if any of them are interested. It is expected the meetings will occur during the daytime. He will copy the Town Board on this correspondence.

ENTER INTO EXECUTIVE SESSION

Supervisor Carmestro stated the Town Board would now enter into an executive session and there would be no further business after coming out of executive session.

RESOLUTION NO. 261-2013 Motion by Councilperson Brown, seconded by Councilperson Comardo, to enter into Executive Session to discuss collective bargaining negotiations.

Motion carried: Aye 5 Nay 0

CLOSE EXECUTIVE SESSION

RESOLUTION NO. 262-2013 Motion by Councilperson Smith, seconded by Councilperson Comardo, to close the Executive Session at 8:30 p.m.

Motion carried: Aye 5 Nay 0

A motion was made by Councilperson Smith to adjourn the meeting at 8:30 p.m. and Councilperson Brown seconded. All were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk