

Parma Town Board meeting held on Tuesday, September 17, 2013 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

	Supervisor	Carmey Carmestro
	Councilperson	James Smith
	Councilperson	Gary Comardo
	Councilperson	James Roose
	Councilperson	Tina Brown
	Building Inspector	Jack Barton
Absent	Recreation Director	Steve Fowler
	Highway Supt.	Brian Speer

OTHERS IN ATTENDANCE

Recreation Commissioners Art Cosgrove and Al Howe; Ed Arnold, Mike Weldon, Sr., Ed Eglenlauf, Lou Jacobs, Ken Mullen, Carol Mullen, Frank Zannie, John Neu, Fritz Gunther, Carol Kluth, Helen Ives, Mark Bernreuther, Stan Hoy, Ken Gavigan, and other members of the public who did not sign in.

CALL TO ORDER

Supervisor Carmestro called the meeting to order at 7:04 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted and that the meeting was being recorded.

MINUTES SEPTEMBER 3, 2013

RESOLUTION NO. 223-2013 Motion by Councilperson Smith, seconded by Councilperson Brown, to accept the Minutes of the September 3, 2013 Town Board meeting.

Motion carried: Aye 5 Nay 0

TOWN CLERK REPORT

An inquiry has been made by the Boy Scouts to hold a week long day camp in our Park in 2014. They have been asked to provide a detailed summary of what they would like to do, so that the Board can review before making any decision. The Town Clerk noted Mr. Radke had contacted her after the last Board meeting and asked that I clarify that his letter was a notice of retirement and not a letter of resignation.

The office has been very busy with tax collection. The first installments came due on Sunday this year. Payments were accepted on Monday because the due date fell on the

weekend and the Clerk's office was open on the Saturday before to accommodate taxpayers as well.

HIGHWAY DEPARTMENT REPORT

Supt. Speer was not in attendance. Supervisor Carmestro noted there had been an accident involving a Town employee using our excavator. A DEC investigator was at the site on Monday to investigate. A LENS report received indicated an accident occurred back in March involving the Highway Department. It was noted the accident was not reported for insurance purposes.

RECREATION DEPARTMENT REPORT

There was no report.

BUILDING DEPARTMENT REPORT

Mr. Barton reported Scott Copey, Chairperson for the Farmland And Open Space Committee, asked that the public hearing be postponed as they are still working on recommendations. The Board felt it would be appropriate to wait until the committee was ready. It was felt they should let the Town Board know when they were ready and then it would be re-advertised with a new public hearing date.

Mr. Barton reported the department's monthly report for August has been completed and available by contacting anyone in that department. There were 166 inspections made by the department in August.

There was discussion on the proposed updated for Development Regulations which included: Run off for roof and basement drains, closed systems versus detention ponds designed to meet stormwater regulations; in medium and high density development areas you will still see storm sewer systems

Dry wells – did not see any specifications for them. Mr. Barton was not aware of any specifications for dry wells

Difficulty in deciphering the details of the changes – Mr. Barton explained the Town Engineer, Chatfield Engineers, was tasked with updating the regulations. As they were revised they were presented to the Planning Board for review. If the Planning Board recommended any additional changes, the proposed regulations were returned to Chatfield for discussion and incorporation when necessary.

A comparison of what it was to what is proposed, the impact of the changes, cost benefit ratio and why we want it this way, was suggested. It was acknowledged that this will be time consuming and a burden. An alternate suggestion was made that the top ten to twenty changes with the biggest impact be quantified rather than every change. Doing this should not “nickel and dime” every change. It was noted the proposed changes are standard and not unreasonable. The intent of the revisions is to bring the regulations up to the current standards and incorporate current materials. Other Towns have these regulations and perhaps have had Chatfield review them as well; which

might lessen the impact of quantifying the changes. Mr. Barton will contact Chatfield to see if there is a way for them to quantify the impact.

BUSINESS ITEMS

FOURTH QUARTER HEALTH SAVINGS ACCOUNT PAYMENT

RESOLUTION NO. 224-2013 Motion by Councilperson Roose, seconded by Councilperson Brown, to authorize the payment of the fourth quarter Health Savings Account payment to First Niagara Bank in the amount of \$44,275.00.

Motion carried: Aye 5 Nay 0

FRITZ GUNTHER – THIRD PARTY ELECTRICAL INSPECTIONS

Fritz Gunther, Senior Electrical Inspector for New York Electrical Inspection Agency, Inc. (NYEIA) requested the Town Board consider approving NYEIA as one of the Town's electrical inspection agencies for 2014 during their organizational meeting. He provided and reviewed a packet with detailed information on NYEIA and summarized the reasons he would like to see NYEIA be allowed to do inspections in the Town of Parma. He thanked the Board for their consideration in this matter.

SUPPLEMENTAL AGREEMENT

APPROVE SUPPLEMENTAL AGREEMENT #3 TO MASTER FEDERAL AID / MARCHISELLI AID PROJECT AGREEMENT

COLLAMER ROAD OVER WEST CREEK BRIDGE REPLACEMENT PROJECT

PIN 4754.88-BIN 2211150

Mike Weldon did not feel requesting the remaining grant money was appropriate because the project was not complete. He feels the catch basin has to be lowered as there is now excessive water in the yards adjacent to the project. It was noted that not all the money has been paid yet and the purpose of this resolution is to obtain money that the Town has already paid for work completed. Supt. Speer would be the person to finish up with the contractor on Mr. Weldon's concern.

RESOLUTION NO. 225-2012 Motion by Supervisor Carmestro, seconded by Councilperson Comardo,

WHEREAS, on July 21, 2009 the Town Board of the Town of Parma passed Resolution No.173 -2009 to enter into the Master Federal Aid / Marchiselli Aid Project Agreement for the Collamer Road Bridge over West Creek Design and Right of Way Incidentals Phase, and

WHEREAS, on April 5, 2011 the Town Board of the Town of Parma passed Resolution No. 82-2011 to enter into Supplemental Agreement #1 to the Master Federal Aid / Marchiselli Aid Project Agreement for the Collamer Road Bridge over West Creek Bridge Replacement Project, and

WHEREAS, on November 20, 2012 the Town Board of the Town of Parma passed Resolution No. 270-2012 to enter into Supplemental Agreement #2 to the Master Federal Aid / Marchiselli Aid Project Agreement for the Collamer Road Bridge over West Creek Bridge Replacement Project, and

WHEREAS, the Town of Parma understands that funding necessary to deliver the project will be appropriated as per Schedule A and Appendix 2S of this Agreement which has amended the scheduled funding by increasing funding for a project phase, and

NOW THEREFORE, BE IT RESOLVED by the Town Board of the Town of Parma that the Supervisor of the Town of Parma is authorized to enter into the Supplemental Agreement No 3 to D032254 (Comptroller's Contract No.) of the Master Federal Aid / Marchiselli Aid Project Agreement for the Collamer Road Bridge over West Creek Design, Right of Way Incidentals and Construction Phase

Motion carried: Aye 5 Nay 0

BUDGET TRANSFERS

RESOLUTION NO. 226-2013 Motion by Councilperson Roose, seconded by Councilperson Smith, to approve transfers as submitted.

BUDGET TRANSFERS

Sep-13

ACCT #	FROM DESCRIPTION	AMT.	ACCT #	TO DESCRIPTION	AMT.	REQUESTED
	APPROPRIATED FUND	10,000.00	LOO574741049000	BOOKS	10,000.00	CRUMB
BOO5303410.41000	OFFICE SUPPLIES	90.00	BOO5303410431000	BOOKS & SUBSCRIPTIONS	1,422.90	PRINCE
BOO530341043000	EDUCATIONAL	1,090.00				
BOO530341021000	OFFICE EQUIPMENT	242.90				

Motion carried: Aye 5 Nay 0

MISCELLANEOUS

SALT SHED PROJECT PAYMENT

RESOLUTION NO. 227-2013 Motion by Councilperson Brown and seconded by Councilperson Comardo, to authorize payment of \$192,981.21 to Gudabri, Inc. (dba Secor Building Solutions) for work completed on the salt shed project.

Motion carried: Aye 5 Nay 0

EMPLOYEE REQUEST TO DEVIATE HOURS FROM NORMAL WORK HOURS

A request has been received from an employee to deviate from the normal work hours. Input was sought from each Board member. Supervisor Carmestro felt there was a need to be consistent and if we deviate from the handbook we are setting a precedent for future issues. Councilperson Brown agreed we need to be consistent. Councilperson Comardo wanted to know if the department had provided feedback. The feedback was not

favorable for doing this. Councilperson Smith agreed we should be consistent. Councilperson Roose felt that our handbook might be out dated and that more companies are going to more flexible hours in some circumstances. However, for this particular issue, he was not in agreement. The Town Board members were all in agreement not to approve this request.

ASSIGN ADDRESS FOR TOWN PARK AT LIGHTHOUSE BEACH-

During discussion at the last Town Board meeting regarding address changes on Lighthouse Beach Road and Clearview Avenue, it came to the Town Board's attention that the Town Park (Lighthouse Beach/Bogus Point) did not have an address associated with it that reflected how it is accessed. The Hilton Fire Department and 911 was contacted regarding this. The address will now be 12 B Clearview Avenue.

LIAISON REPORTS

**Councilperson Brown reported there has not been a Recreation Commission meeting since we last met. The Apple Derby Run will be held October 5th and the Annual Halloween Celebration will be held on October 19th. There was nothing to report for Special Police and no appointments are being made until residency waivers are approved.

**Councilperson Comardo reported the Zoning Board of Appeals has not met since our last meeting. There have been eighteen letters sent by Code Enforcement, mostly regarding property maintenance.

**Councilperson Smith reported there have been at least two cross country meets at the Park this season. The park is in pretty good shape. He attended the second round of Raider football games this past week and noted the fields are in good condition and the people are pleased. He will be meeting with the Parks people to discuss issues with the boiler at the Town Hall.

**Councilperson Roose reported preliminary approval was given to Country Max for their Ridge Road West project during the Planning Board meeting. The intermunicipal agreement between the Towns of Parma and Hamlin for Assessor services will end at the end of the year. The Hamlin Town Board has made alternate arrangements rather than accept splitting the cost fifty/fifty with Parma. The question was raised if the Assessor position would be coming back at full time. It was noted it would be full time but at a reduced salary. There was further discussion on how the share was handled previously, was a full time Assessor needed, the suggestion that if the Assessor was part time that person might prefer looking for additional part time work to bring his wage back up to where it was, the Town has always paid the benefits even with the Hamlin agreement, and the impact of the upcoming changes to health care. It was noted there was discussion last year on ending the contract but due to a technicality that did not happen.

**Supervisor Carmestro announced there would be a field dedication ceremony in honor of Steve Fowler on Wednesday, September 25, 2013 at 5:00 pm. Baseball field #4 will be named for him and anyone is invited to attend. The Supervisor and Councilperson

Smith will be meeting with a budget specialist auditor to make sure the budget being presented is proper.

PUBLIC FORUM

Supervisor Carmestro opened the public forum to anyone who wished to address the Board.

John Neu inquired why a decision on having a third party electrical inspection agency would not be made until January. The Supervisor explained that those decisions are made as part of the organizational meeting every year along with who the plumber, electrician and other appointments. Mr. Neu has used this agency in other areas and felt they were responsive in meeting the inspection requests.

Carol Kluth inquired if there would be a resolution passed to acknowledge the retirement of Edward Radtke and noted this was a practice in the past. She also inquired if Supt. Speer would be advertising for the position to be vacated by Ed Radke's retirement. Supervisor Carmestro indicated that it would not be advertised until after the first of the year.

WARRANTS

RESOLUTION NO. 228-2013 Motion by Councilperson Brown, seconded by Councilperson Comardo, to approve payment of AOO General Fund bills, in the amount of \$71,048.21.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 229-2013 Motion by Councilperson Comardo, seconded by Councilperson Smith, to approve payment of BOO Part Town Fund bills, in the amount of \$8,577.44.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 230-2013 Motion by Councilperson Smith, seconded by Councilperson Roose, to approve payment of DAO Highway, Townwide Fund bills, in the amount of \$489.70.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 231-2013 Motion by Councilperson Roose, seconded by Councilperson Brown, to approve payment of DBO Highway, Part Town Fund bills, in the amount of \$29,595.03.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 232-2013 Motion by Councilperson Brown, seconded by Councilperson Comardo, to approve payment of HDO Town Bridges Fund bills, in the amount of \$153.01.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 233-2013 Motion by Councilperson Comardo, seconded by Councilperson Smith, to approve payment of SDO Townwide Drainage Fund bills, in the amount of \$11,992.30.

Motion carried: Aye 5 Nay 0

RESOLUTION NO. 234-2013 Motion by Councilperson Smith, seconded by Councilperson Roose, to approve payment of TAO Trust & Agency Fund bills, in the amount of \$13,071.67.

Motion carried: Aye 5 Nay 0

The total to be paid is \$134,927.36.

RETIREMENT – EDWARD RADKE

RESOLUTION NO. 235-2013 Motion by Councilperson Smith, seconded by Councilperson Comardo, to accept the retirement from Edward Radke with regrets.

Motion carried: Aye 5 Nay 0

A motion was made by Councilperson Comardo to adjourn the meeting at 7:58 p.m. and Councilperson Brown seconded. All were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk