



# TOWN OF PARMA

1300 Hilton-Parma Road  
P.O. Box 728  
Hilton, New York 14468  
(585) 392-9461  
Fax (585) 392-6659

**CARM CARMESTRO**  
*Supervisor*

**JAMES SMITH**  
*Councilperson*

**GARY COMARDO**  
*Councilperson*

**JAMES ROOSE**  
*Councilperson*

**TINA BROWN**  
*Councilperson*

TOWN BOARD MEETING  
April 17, 2012  
6:30 P.M. Meeting

This Meeting Will Be Recorded By the Town Clerk

Pledge of Allegiance

Moment of Silence

Emergency Exit Instructions

Roll Call

Public Forum/Hearing: 1.Any citizen may address the Town board about their concerns

Minutes of April 3, 2012 Town Board Meeting

Town Clerk Report

Highway Superintendent Report

Building Inspector Report

Recreation Director Report

Miscellaneous Report

## BUSINESS ITEMS:

1. Property Maintenance Contract for Vacant Parcels
2. Farmland Reserve Fund Correction
3. Budget Transfers
4. Miscellaneous

## INFORMATIONAL ITEMS:

1. Parma Special Police
2. Miscellaneous

## LIAISON REPORTS:

## CORRESPONDENCE:

WARRANTS:      General Funds (AOO)      Part Town (BOO)      Highway Town Wide (DAO)

   Highway Part Town (DBO)      Parks Lighting (HCO)

   Town Wide Drainage (SDO)      Trust & Agency (TAO)

## ADJOURNMENT:

AVAIL



# TOWN OF PARMA

## Building Department

P.O. Box 728  
1300 Hilton-Parma Road  
Hilton, New York 14468

Office (585) 392-9449  
Fax (585) 392-6659  
[www.parmany.org](http://www.parmany.org)

April 11, 2012

TO: PARMA TOWN BOARD

FROM: ARTHUR J. FRITZ JR.  
ZONING ENFORCEMENT OFFICER

RE: PROPERTY MAINTENANCE (GRASS CUTTING)

Attached please find three bid estimates for cutting grass pertaining to Property Maintenance. Last year, T.K. Properties maintained these properties for the Town and again is a bidder for this year's contract. Currently there are approximately 8 residences within the Town that are vacant and will have to have the grass cut a minimum of 8 times throughout the summer. There are approximately 27 vacant mobile homes at 4742 & 4728 Ridge Road West however, at this time, the property owner is cutting the grass.

If you have any questions prior to the April 17, 2012 Town Board Meeting, please feel free to call me at the office 392-9449 or on my cell phone 281-3690; otherwise I will be happy to answer any of your questions at the Town Board meeting.

A handwritten signature in black ink, appearing to read "Arthur J. Fritz Jr.", with a long horizontal line extending to the right.

CC: BUILDING DEPARTMENT  
FILE

AVAIL



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### BID REQUIREMENTS FOR PROPERTY MAINTENANCE GRASS CUTTING

1. Contractor must supply the Town of Parma with proof of Liability & Workers Compensation insurance if granted the Contract.

2. The following lot sizes are what the estimates should be based on:

A. Agricultural Conservation (AC)	lot size	300' x 350'
B. Rural Residential (RD)	lot size	260' x 300'
C. Medium Density Residential (MD)	lot size	100' x 175'
D. High Density Residential (HD)	lot size	85' x 120'
C. Waterfront Residential (WF)	lot size	85' x 120'

The height of the grass on the above properties will be anywhere from 12" high to 3' high. The grass has to be cut down to within 3 inches or so and trimmed. The cut grass may be left on site.

# T.K. Properties

**44 Hill Road**

Hilton, New York 14468  
585-392-4890

## **Lawn Mowing Estimate:**

**TO: THE TOWN OF PARMA**

1300 Hilton Parma Crns rd.  
Hilton NY 14468  
(585) 392-9449

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We hereby submit specifications and estimates for grass cutting as follows.

Int cutting will be done with a bush hog type mower & tractor.

Normal cutting after int cutting will be done along with weed eating

Clippings will be left on the lawn.

For properties zoned as followed

AC- 350 x 300 = \$350.00

RR- 300 x 260 = \$325.00

MD-175 x 100 = \$ 225.00

HD- 120 x 85 = \$ 120.00

WF- 120 x 85 = \$ 120.00

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**Acceptance of proposal:** The above prices specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

# T & R Property Maintenance



**(585)520-8872**  
**(585)392-2709**

***Town of Parma Bid Proposal for the 2012 Property Maintenance Season:***

- A. Agricultural Conservation (AC) lot size 300'x 350' \$400.00 per mowing
- B. Rural Residential (RD) lot size 260'x 300' \$350.00 per mowing
- C. Medium Density Residential (MD) lot size 100'x 175' \$200.00 per mowing
- D. High Density Residential (HD) lot size 85'x 120' \$275.00 per mowing
- E. Waterfront Residential (WF) lot size 85'x 120' \$200.00 per mowing

This pricing is based upon contract guidelines per each mowing to be completed

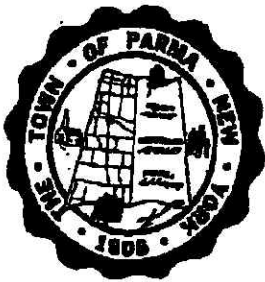
Thank you for the opportunity to place this bid.

If any questions should arise please contact Korey Harris at (585)520-8872

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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- (A) 325.00 per
- (B) 300.00 per
- (C) 225.00 per
- (D) 175.00 per
- (C) 175.00 per

Thank you for your interest Paul Neffe  
Evergreen

AVAIL

**DRAFT RESOLUTION**

**AMENDMENT TO RESOLUTION 92-2012**

Motion to amend Resolution 92-2012 to change the Fund where funds will come from for the Town of Parma Farmland Reserve Fund from the A Fund to the B Fund. The resolution will now read "...the sum of \$10,000 from the Town's unappropriated B fund balance..."