

Parma Town Board regular meeting held on Tuesday, October 2, 2012 at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Supervisor	Carmey Carmestro
Councilperson	Gary Comardo
Councilperson	James Smith
Councilperson	Tina Brown
Councilperson	James Roose
Building Inspector	Jack Barton
Recreation Director	Steve Fowler
Absent	Highway Supt. Brian Speer

OTHERS IN ATTENDANCE

Historian Donald Stilson, Recreation Commissioners Dave Tresohlavy and Al Howe, Amber Mottshaw, Abbey Buscaglia, Helen Ives, Duane Motley, Jim Allardice, Carol Kluth, Lead Court Officer Joseph Silivestro, and other members of the public.

CALL TO ORDER

Supervisor Carmestro called the regular meeting to order 6:30 p.m. He led those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted as well as the meeting was being taped.

PUBLIC FORUM

Supervisor Carmestro asked if there was any citizen present who would like to address the Town Board on any topic not on the agenda. There was no response.

MINUTES – SEPTEMBER 18, 2012

RESOLUTION NO. 233-2012 Motion by Councilperson Smith, seconded by Councilperson Comardo, to accept the Minutes of the September 18, 2012 meeting.

Motion carried: Aye 4 Nay 0 Abstain Councilperson Roose

TOWN CLERK REPORT

Copies of the 2013 Tentative Budgets for our fire districts have been received posted and are available for review by the public. The 2013 Tentative Budget for the Town of Parma has also been filed in the Clerk's office and is available on our website. Last Wednesday, the Clerk attended a demonstration at General Code of the new features available for our online E-code. The period for full payment of school taxes with no

interest is now closed. There will be local Voter Registration Drives, Thursday October 11th from 3:00 pm to 7:00 pm and Saturday October 13th from noon to 9:00 pm in the Town Hall Lobby.

HIGHWAY DEPARTMENT REPORT

Supt. Speer was not in attendance so there was no report.

RECREATION REPORT

Mr. Fowler reported the new senior transport vehicle is operational. The auction is this coming Saturday for the prior vehicle. It will consist of a combined live and internet auction. We should know by late afternoon that day the results of the auction. Research is still being done to determine what the reserve amount will be. It was noted the auction company felt the value was increased when we had the vehicle detailed and they feel that it is in very good condition.

BUILDING DEPARTMENT REPORT

Mr. Barton reported that the September Building Department report has been completed and provided and there were 99 inspections completed in September.

Mr. Barton has been in touch with Stuart Brown Associates regarding the zoning revisions to the Town Code. They will be providing a more detailed version of the changes.

OTHER REPORTS

HISTORIAN

Town Historian Donald Stilson reported that plans are being made for a Civil War show and tell demonstration for June 22nd and 23rd next year. Historical Societies for Sweden and Clarkson will be participating and possibly Greece and Ogden. The Board wanted to know the number of people expected, pavilion usage, plans for parking, what the expected cost would be and if funds have been budgeted for this event. Mr. Stilson indicated the Hess Pavilion in particular would be needed. He also indicated that \$1,200 for advertising and two or three units that charge to come are known expenses at this time. The committee will be meeting in two weeks to discuss further. He also reported later in the meeting that cast iron fencing from the Dunbar Road Cemetery has been moved to storage until repaired.

BUSINESS ITEMS

JUSTICE COURT BENCH BIDS

This has been tabled to the next meeting.

TENTATIVE BUDGET

The Town Clerk noted that the Town Board had received the 2013 Tentative Budget. Supervisor

Carmestro highlighted the areas where there were changes and noted items he was recommending for this budget. There was additional discussion on taking back the Assessor's position, not budgeting for VFW revenues and expenses pertaining to rentals and not filling three positions. Town Board members were asked to review the budget and if they have any changes to provide them for the next meeting.

JOINT SALT SHED PROJECT

Village Manager, Janet Surrige, contacted the Supervisor to inform the Town that a map will be needed for in order to merge 100 Henry Street and 40 Grove Street for the new salt shed. LaBella agreed to do it for \$5,000; which was felt to be very high. Richard Maier was contacted and will do the map for an amount not to exceed \$2,000. The Village of Hilton and the Hilton Central School District will each pay \$250 and the Town will be responsible for the remaining \$1,500.

AUTHORIZATION TO PREPARE MAP AND LEGAL DESCRIPTION SALT SHED PROJECT

RESOLUTION NO. 234-2012 Motion by Councilperson Roose, seconded by Councilperson Brown, authorizing Richard Maier to draw up a subdivision map and legal description for the merging of 100 Henry Street and 40 Grove Street for the new salt shed.

Motion carried: Aye 5 Nay 0

SEQR REVIEW - SALT SHED PROJECT

Supervisor Carmestro noted that the Town Board has received and reviewed Part 1 of the Environmental Assessment Review (EAF). It was noted #9 should be Residential and Industrial not Commercial and for #10 the Village Board was added for rezoning and subdivision approvals. Part 2 of the EAF was reviewed by the Town Board. There was no additional information necessary to make a determination. Responses were received from the Village Board and the Village Zoning Board indicating that they had no objection to the Parma Town Board assuming Lead Agency status for the proposed Hilton Parma Joint Salt Shed project.

NEGATIVE DECLARATION – SALT SHED PROJECT

RESOLUTION NO. 235-2012 Motion by Councilperson Smith, seconded by Councilperson Brown, resolving that the Parma Town Board has classified this proposal as an unlisted action under SEQR. The Parma Town Board has reviewed parts 1 and 2 of the Environmental Assessment Form (EAF) and any other relevant areas of environmental concern submitted for this proposal. Compared with the criteria listed in section 617.11 of SEQR regulations, all indications are that the proposed action will not cause substantial adverse change in community character, aesthetics, design and natural features. Based on its review, the Parma Town Board has determined that the action will not have a

significant adverse impact on the environment of the Town and hereby issues a Negative Declaration.

Motion carried: Aye 5 Nay 0

REQUEST FOR BIDS – TOWN HALL CLEANING

RESOLUTION NO. 236-2012 Motion by Councilperson Smith, seconded by Councilperson Comardo, requesting sealed bids for cleaning services for the Parma Town Hall. A list of specifications for this service is available from the Town Clerk. Bids must be submitted no later than noon on November 5, 2012 to the Town Clerk at which time all bids will be opened and read aloud. Each bid must be submitted in a separate sealed envelope addressed to the Town Clerk and marked for the service you are bidding on as described above. The Town of Parma reserves the right to reject any or all bids or to waive any formality deemed to be in the interest of the Town.

Motion carried: Aye 5 Nay 0

LIAISON REPORTS

**Councilperson Brown reported that Recreation is considering a walking program at the Mall. There would be a \$2.00 per person fee. There have been a couple of dog control issues and there was nothing to report for Special Police.

**Councilperson Comardo reported he attended the Zoning Board meeting last week. There were eleven actions, mostly area variances.

**Councilperson Smith reported he has been working through using the cross country course at the park for the Monroe County meet tentatively to be held on October 27, 2012. Our location was used at the last minutes last year due to bad weather leaving poor conditions at the original location. He is proposing in an effort to keep our costs down that the concession stand bathrooms will be closed and signs will be posted at the sports building bathrooms directing people to the main parks building and portable bathroom locations. A Park Attendant will need to be brought to open early. They will provide more parking monitors Special Police will be asked to be on site but will not be parking cars. There was discussion on what fee should be charged. It was agreeable that the fee would be \$1,000.

It was also noted that there appears to be a conflict on the Parks calendar for the Cyclocross event on October 21, 2012 and Raiders football playoffs.

Parks staff is working on their equipment replacement list and getting estimates on replacement values.

**Councilman Roose was out of Town and unable to attend the last Planning Board meeting. He inquired as to the status of the agreement for Assessor services with the Town of Hamlin.

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**Supervisor Carmestro noted that he has discussed this twice with the Hamlin Supervisor. The Hamlin Supervisor was not willing to budge on what they are currently paying. Notifications were sent by Parma; an unacceptable counter was made and a last chance attempt will be made to see if they wish to continue. The agreement is reviewable year to year and they have been notified that Parma does not wish to continue the current agreement after the first of the year. Assuming the agreement is not renewed, our Assessor's salary would go back to what it was before the agreement plus any percentage wage increases on that amount. Apple Fest was a huge success this year.

MISCELLANEOUS

Court Officers - Joe Silivestro, Lead Court Officer, requested that he be able to pursue filling the recent Court Officer opening. He noted one applicant is pending and there have been two others who have expressed interest. There was no objection.

There being no further business brought before the Town Board, Councilman Comardo made a motion to adjourn the meeting at 7:15 p.m., seconded by Councilman Smith and all were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk