

Parma Town Board meeting held on Tuesday, June 5, 2007 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.

ATTENDANCE

Deputy Supervisor	Joseph Reinschmidt
Councilman	Kenneth Blackburn
Councilman	Carm Carmestro
Councilman	James Smith
Recreation Director	Steve Fowler
Building Inspector	Jack Barton

Absent:

Supervisor	Richard Lemcke
Highway Supt.	Brian Speer

OTHERS IN ATTENDANCE

Gene De Meyer, Scott Copey, James Zollweg, Dave Connor, Nick Coffee, Ignatius LaDelfa, Dave Keech, John Frillici and other unidentified members of the public.

CALL TO ORDER

Deputy Supervisor Reinschmidt called the meeting to order at 7:02 p.m. and lead those present in the Pledge of Allegiance to the Flag, followed by a moment of silence to specifically remember those that have recently passed away on area highways. He noted emergency exit procedures.

PUBLIC FORUM

Deputy Supervisor Reinschmidt asked if there was any citizen present who would like to address the Town Board on any topic not on the agenda.

DRAINAGE PROBLEM – OGDEN PARMA TOWN LINE ROAD

Dave Connor spoke to the Town Board regarding drainage issues he has due to runoff from the Terry Taylor Elementary School and since the addition of the Senior Housing complex at the corner of Rt. 259 and Ogden Parma Town Line Road. Mr. Connor summarized his contact with the Town and the Monroe County Department of Transportation and the responses he received. He is asking for assistance through the Townwide Drainage District to divert the runoff further north and east on his property away from his home and barns. There was discussion on how the problem has evolved and it was noted that a wetland is involved. The DEC will have to be contacted before any work can be done.

RESOLUTION NO. 159-2007 Motion by Councilman Smith, seconded by Councilman Blackburn, to authorize the Highway Superintendent to make the necessary corrections with guidance from the Building Department and the NYS Department of Environmental Conservation to correct the drainage issues at 440 Ogden Parma Town Line Road, in the Town of Parma.

Motion carried: Aye 4 Nay 0 Absent: Supervisor Lemcke

Mr. Connor also spoke to the Town Board regarding the Stonewall Estates Development which is proposed in the Town of Ogden. A public hearing has been scheduled for June 14, 2007 by the Town of Ogden. There was discussion as to who should have been notified and if the proper notification was provided by the Town of Ogden. Mr. Connor

expressed his concern and opinion on the increased development, inadequate water detention systems and the effect that it will have on drainage for himself and his neighbors. He is requesting that the Parma Town Engineer review the Stonewall Estate application with the interests of the Parma residents in mind to protect them from additional drainage issues, traffic volume and access concerns. There was discussion on which edition of the Suburban News is used by each Town for public notifications. Further discussion was tabled until Mr. Barton arrives from the Conservation Advisory Board meeting.

MINUTES – MAY 15, 2007

RESOLUTION NO. 160-2007 Motion by Councilman Smith, seconded by Councilman Carmestro, to approve the Minutes of the May 15, 2007 meeting.

Motion carried: Aye 4 Nay 0 Absent: Supervisor Lemcke

TOWN CLERK REPORT

The Town Clerk Report and VFW Summary Report have been submitted for May.

The warrant for the 2007 Town and County Tax Collection will be surrendered this week to Monroe County.

REQUEST FOR PAVILION FEE WAIVER – HILTON AREA YOUTH LACROSSE ORGANIZATION

A request has been received from the Hilton Area Youth Lacrosse Organization (HAYLO) to reserve the Lloyd Pavilion and waive the fee during their tournament this coming weekend. Use of the Lloyd Pavilion parking lot is needed from a safety perspective so that traffic can be better controlled to the back parking areas and the potential need for additional parking during the tournament can be handled.

RESOLUTION NO. 161-2007 Motion by Councilman Carmestro, seconded by Councilman Blackburn, to waive the fee for the Lloyd Pavilion rental on Sunday June 10, 2007 during the Hilton Area Youth Lacrosse Organization tournament.

Motion carried: Aye 4 Nay 0 Absent: Supervisor Lemcke

The Town Clerk informed the Town Board that her office is getting General Liability Insurance Riders from organizations that are using pavilions in the Park but that it has come to her attention that this is not always the case for other functions being held in the Town Hall Park. It does not seem to be clear who is responsible for getting this information in that several entities are involved. It was asked that this be added to the next meeting agenda.

HIGHWAY DEPARTMENT REPORT

There was no Highway Department report. Supt. Speer was away at a conference.

RECREATION DEPARTMENT REPORT

Mr. Fowler reported that the Accreditation Team visit was completed on May 25th. The Town Board has received a copy of the follow up summary. The department is working on items noted in the summary before July. A partial listing of the Town's focus on developing Park facilities within the Village of Hilton was also given to the Town Board and will be used to respond to some of the concerns the Accreditation Team listed.

Summer Recreation Program registrations began June 4th. Mr. Fowler noted that during the first two business days 293 individual registrations forms were entered.

Mr. Fowler reported that there was minor vandalism to the portable sign and stage which is being stored in the Village on the Westside of the old bus garage over the Memorial Day weekend. The department is making the necessary repairs.

Mr. Fowler also sought permission from the Town Board to respond to the NYS DOT and Steve Beauvais' phone calls regarding grant money for the Wilder Road Sidewalk Project. Since the Town will not be using this funding, it was felt that notification should be made to all parties who were a part of the grant process. It was determined that Mr. Fowler should draft a letter and provide a copy to the Town Board and Supervisor before it goes out.

COMMUNITY CENTER UPDATE

Mr. Fowler reported that he met with DeWolff Partnership, the Project Team and representatives from the Village of Hilton on May 24th. DeWolff Partnership has indicated to Mr. Fowler that the project schedule will be designed around completing their contract with the Town by the middle of August. Information has been requested and provided by Tom Tilebein and Janet Surridge regarding the Village Community Center. Information has also been obtained regarding scheduling and use of the existing Community Center. A tour and examination date will also be set up for the Town Hall within the next two weeks.

BUILDING DEPARTMENT REPORT

Mr. Barton reported that the Building Department Report for the month of May has been provided and noted that the Zoning Board has a full agenda for their next meeting.

Mr. Barton passed out an aerial photo of the Town Hall Park which was taken and provided by Norm Jagodzinski on May 28, 2007. Mr. Jagodzinski is interested in providing the town with copies that would have facilities labeled that could be provided to park users. The charge for this would be \$450 to \$500.

TOWN PARK WASTE WATER

A memo and map providing a status update on the Town Park Waste Water System Study was received from Larsen Engineers today and passed out to Town Board members. The Town Board would like time to review and this will be put on the agenda for the next meeting

Mr. Barton updated the Town Board on the request to extend the sewer line on North Avenue. A request was received earlier in the year to extend the line while bridge work is being done over West Creek. Mr. Barton stated that it would extend beyond the current Pure Waters District easement on the north side of the creek and that the NYS Department of Transportation (NYSDOT) would probably not allow it in their right of way without ownership being established. Land Tech has had difficulty getting a meeting set up with Pure Waters and the NYSDOT

DRAINAGE PROBLEM – OGDEN PARMA TOWN LINE ROAD - Continued

Mr. Barton stated that he contacted the Town of Ogden after talking with Mr. Connor and should be receiving a copy of the plans from Land Tech. There was discussion on what was known about the project and how and if parties were properly notified. Mr. Connor also expressed concern that he and his neighbors would not be informed of any changes that might be made to the site plan after the Town receives the requested copy. The Town Board was in agreement to have Mr. Barton contact Land Tech to obtain drainage calculations and have the Town Engineer review the site plan and the calculations. Mr. Connor and or his neighbors were encouraged to attend the public hearing.

PARKS DEPARTMENT

Joe Petricone reported that a park employee was injured. An injury report was submitted, Town is waiting for the doctor's release and the employee is expected to be out three more weeks.

The Eagle Scout sign project at the Parma Center Road entrance to the Town Hall Park has been finished. Mr. Petricone contacted Sign Maintenance, provided the Town Board with a drawing for a sign and sought input from the Town Board on what they would like it to say. The wording will be Town of Parma Park Parma Center Road Entrance.

Mr. Petricone reported that he has received calls regarding safety on Parma Center Road. Reasons sighted included the speed limit and a passing zone where the entrance meets Parma Center Road. Dust is also a factor. It was noted that there has been previous discussion to have the speed limit reduced in this area and that NYS DOT should be contacted. Gravel is also tracked out into the road in addition to the dust issue. Mr. Petricone reported that calcium had been put down before the soccer tournament. Another application will be done but it only temporarily relieves the problem. Mr. Petricone was asked to look into the cost of paving or laying down oil and stone for the 2008 budget.

Bases have been ordered and should be ready any day for the light and flag poles at the Historical Building and for the flag pole at the VFW Hall. There will be one extra base and pole. It was noted that the VFW has agreed to pay for the VFW base.

The door which divides the courtroom and Board room has been looked at by a company to see if it can be repaired. The bottom track is deteriorated to the point that it may be cheaper to replace than to repair. Mr. Petricone will get prices for a new door that will fold into the existing pockets and see if it is available on state bid.

It was brought to Mr. Petricone's attention that the sanitary drain line venting was never completed in the sports storage building at the back of the Town Hall Park. The Building Inspector has asked for this work to be done as soon as possible. The soccer and football organizations have been notified of the repair that is needed.

Councilman Smith complimented the Park staff on the good job done in preparing for the Hilton Heat Soccer Tournament this past weekend.

BUSINESS ITEMS

RENEWAL OF SULLIAN'S TEMPORARY EVENT PERMIT

The party involved was unable to attend tonight's meeting and requested that this be tabled.

WORKER'S COMPENSATION INSURANCE

RESOLUTION NO. 162-2007 Motion by Councilman Blackburn, seconded by Councilman Carmestro,

WHEREAS, The Town of Parma pays Workers' Compensation insurance costs as required; and

WHEREAS, from time to time the Town receives sums of money ("funds") representing a rebate of the costs paid for Workers' Compensation; and

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1 The Town Board hereby directs the surplus of contribution check of \$5,558.00 be deposited in the Workers' Compensation Reserve Fund.

Sec. 2 That this resolution shall take effect immediately.

Motion carried: Aye 4 Nay 0 Absent: Supervisor Lemcke

REVISE DATE FOR FINAL BILL PAYING SESSION

Clarification for what date will be scheduled for the last bill paying session was discussed. The last bill paying session will stay as Friday, December 28, 2007 rather than Monday, December 31, 2007.

BLEACHER REQUEST FOR FIREMAN'S PARADE

The Town Board would like more information on this request. There was discussion on which type of bleachers should be used, safety/liability issues and who specifically was making the request.

PARK MAINTENANCE ISSUES

A memo was received from Lacy Katzen regarding a request for information on park maintenance issues. There seemed to be some confusion as to whether this response was actually in response to Councilman Blackburn's earlier request or a request from the Supervisor. Councilman Blackburn would like to see a debate, for how Town funds are expended for the Town Hall Park as they relate to other organizations as a future agenda item. Concern was expressed by Deputy Supervisor Reinschmidt that there are no agreements in place with organizations. Councilman Blackburn will provide a copy of Town Law 64; If Town Board members would like to review in more depth.

COURT RENOVATIONS – JUDGE INPUT

Deputy Supervisor Reinschmidt was approached by Judge Sciortino prior to the meeting and informed him that Judge Maley was not able to be here tonight and that they would like to meet at a future point in time. Judge Sciortino also indicated that some of the topics that might be touched upon in discussion could be of a confidential nature and safety issue related. He asked that consideration be given to how this matter is discussed.

OPEN SPACE SURVEY

There was discussion regarding the survey. Funding was budgeted for the committee and it was agreed that the Town Board did not have to approve specific items. The Town Board did comment that the additional expense of having the survey as an insert in the newspaper was redundant if the survey was being mailed to all property owners and is available on our website. Additional comments and discussion included: the results of the survey should be published, articles to date and what future media and venues could be used to convey the survey and its results.

MISCELLANEOUS

FIELD USAGE REQUEST - PETTINARI

A letter requesting use of the north end of the multi-purpose field for soccer practice on Tuesday evenings from 6:30 to 8:30 p.m. through out the spring and summer of 2007 was received from Dominic Pettinari, coach for the team. It was noted that the team has used this field in previous years and that a team roster was supplied as requested.

The roster was given to the Hilton Central School District for verification and their response stated that only five individuals on the roster were in the district. It was also noted that there were four addresses in the Town of Parma. Also included in the discussion was information from the January 25, 2007 Recreation Commission minutes regarding a similar request. The Commission felt that 70% of any specific team's players should be Hilton-Parma residents or in the Hilton Central School District. This guideline is also used for participants in Parma

Recreation programs. The Town Board felt this standard should be met. There was discussion that this will set a precedent for this to be criteria in the future. In addition, they did not want to leave the impression that open areas in the Town Hall Park could not be used by the general public when not being used by Town Recreation programs and organizations that have been approved to use fields. Therefore, the team is welcome to use the Park but is not approved for a reserved day and time.

RESOLUTION NO. 163-2007 Motion by Councilman Carmestro, seconded by Councilman Blackburn, to deny the request of Mr. Pettinari's soccer team to use the multi-purpose field for practice on the grounds that they do not meet the requirement that 70% of the team's members reside in the Town of Parma or are students in the Hilton Central School District.

Motion carried: Aye 4 Nay 0 Absent: Supervisor Lemcke

The Town Clerk was asked to notify Mr. Pettinari of the Town Board's decision.

INFORMATIONAL ITEMS

DRAINAGE ISSUE – MERCY FLIGHT SUBDIVISION

Mr. Barton stated that he visited the site last week and spoke to neighbors. Mr. Frillici reiterated his concerns. The problem appears to be more than grading from Mercy Flight Subdivision. A pond area behind Mr. Frillici's property has gradually filled up with silt and he is no longer able to clear the area back to the creek. Further review is needed.

BUILDING DEPARTMENT SOFTWARE

A price quote was received from Business Automated Systems (BAS) for the Integrated Property System Software and an estimate from TKK Electronics for a Toughbook laptop for use in the field. Mr. Barton indicated that the TKK estimate should be \$3,598 and would include the printer not shown on the estimate. The BAS quote was for \$19,000 and includes a 20% discount for FLOBA members. There was discussion on the cost, where the funds would come from, whether the license for the Town Clerks office was included and whether they should wait for a full board before voting. It was noted that this is one of the few areas that can come out of the B Fund.

RESOLUTION NO. 164-2007 Motion by Deputy Supervisor Reinschmidt, seconded by Councilman Blackburn, to allow the expenditure of \$23,000 for the Integrated Property System proposal for software, hardware and training services for the Building Department in accordance with the quote presented and to be funded out of B Surplus.

Motion failed: Aye 2 Nay 2

Absent: Supervisor Lemcke

Voting Nay: Councilman Carmestro

Councilman Smith indicated that he did not vote in favor this evening because he would like further time to consider and recognizes that there is a need.

21 DEAN ROAD CODE ISSUE

Mr. Barton has met with the company that handles asbestos. They have recommended that the property be sampled and surveyed for asbestos. He hopes to have the report by the next Town Board meeting.

MISCELLANEOUS ITEMS

CLARKSON RODEO DAYS – SIGN REQUEST

The Clarkson Rodeo Days organization submitted a letter to the Town Board requesting permission to place a sign at the corner of Routes 259 and 104 advertising their event to be held June 15th, 16th, and 17th. The sign would be removed on Monday, June 18, 2007. There was no objection by the Town Board and Deputy Supervisor Reinschmidt will respond to the request.

LIAISON REPORTS

**Councilman Smith attended the Meet and Greet for the Accreditation Team and felt the functions planned for them went well.

Zoning Board of Appeals has a full docket for the next meeting.

Earlier discussion on the Open Space Committee covered the survey and the biggest thing is that they are about 2 weeks away from mailing out the survey and would like to coincide the mailing with a press release.

**Councilman Carmestro reported that there were seven grievances filed for Grievance Day out of over 6,000 possible. Of those seven, three were adjusted, two are going to court and two were denied. The Assessor's office was complimented for the good job they did and the extra effort and time put in during this busy time.

**Councilman Blackburn noted that Mr. Petricone did a good job on reporting for the Parks Department was good and that property maintenance issues are being addressed by the Code Enforcement Officer.

**Deputy Supervisor Reinschmidt had nothing specific to report.

There being no further business brought before the Town Board, Councilman Carmestro made a motion to adjourn the meeting at 9:20 p.m., seconded by Councilman Blackburn and all were in favor.

Respectfully submitted,

Donna K. Curry
Parma Town Clerk